

**BOARD OF FINANCE
REGULAR MONTHLY MEETING
THURSDAY, APRIL 19, 2012**

Meeting called to order at 7:01 PM in the Court Room.

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2011-12 TOTAL 9, 5 REGULAR, 4 SPECIAL						
PRESENT	YES	YES	YES	NO	YES	YES
	CLAUDE	JULIE	WENDY	DEBORAH	KORD	KATE
FOR EY	PELLEGRINO	LUMPKINS	SCHNIP	BAKER	JABLONSKI	TIFFANY
REGULAR	100%	100%	100%	40%	100%	100%
SPECIAL	100%	75%	75%	25%	100%	100%

Also present: Catherine Osten, Denise Dembinski and Dennison Allen.

1. PUBLIC COMMENT

NONE

2. REVIEW AND ACT ON MINUTES OF THE MARCH 15, 2012 MONTHLY MEETING AND OF MARCH 22, 2012, MARCH 29, 2012, AND APRIL 5, 2012 SPECIAL MEETINGS

MOTION MADE BY J. LUMPKINS, SECONDED BY WENDY SCHNIP TO APPROVE THE MINUTES OF 3/15/12, UNANIMOUSLY APPROVED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

MOTION MADE BY K. TIFFANY, SECONDED BY W. SCHNIP TO APPROVE THE MINUTES OF 3/22/12.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	<i>Abstain</i>	<i>Abstain</i>	<i>Absent</i>	Yea	Yea

MOTION MADE BY W. SCHNIP, SECONDED BY K. TIFFANY TO APPROVE THE MINUTES OF 3/29/12, UNANIMOUSLY APPROVED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

Minutes for April 12, 2012 were tabled, but mistakenly labeled as April 5 in Agenda.

3. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS

Monthly reports were reviewed.

4. DISCUSS AND POSSIBLY ACT ON APPOINTING AN AUDITOR

MOTION MADE BY W. SCHNIP, SECONDED BY J. LUMPKINS TO APPOINT THE TOWN'S AUDITOR, ALBERT RUSILOWICZ FOR ANOTHER YEAR. UNANIMOUSLY APPROVED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

Board discussed the option of looking into a larger auditing firm given the town's level of debt issuance; to consider a policy for a periodic change in auditors.

5. DISCUSS AND POSSIBLY ACT ON TAX COLLECTOR SUSPENSE LIST

MOTION MADE BY W. SCHNIP, SECONDED BY K. TIFFANY TO APPROVE THE TAX COLLECTOR'S SUSPENSE REPORT AS PRESENTED. UNANIMOUSLY APPROVED. SEE ATTACHED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

6. Discuss and Possibly Act On 2012-13 Budget Hearing Recommendation

MOTION MADE BY J. LUMPKINS, SECONDED BY K. TIFFANY TO RECOMMEND TO THE TOWN THE 2012-13 TOTAL BUDGET OF UP TO \$8,556,249 WITH \$2,562,512 FOR THE TOWN AND \$5,993,737 FOR THE BOARD OF EDUCATION. APPROVED.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Nay	Absent	Yea	Yea

The Board of Finance in conjunction with the Board of Selectmen *further* reduced the submitted budget in the following operating and capital expenditure items and amounts:

Operating Expenditures

Tax Assessor Salary - \$3,642 & Supplies \$1,000
 Tax Collector - \$400
 Town Counsel - \$2,000
 Town Heat - \$1,000
 Grants Misc. Seminars - \$500 and Supplies - \$200
 Planning & Zoning Secretarial - \$250
 Economic Development - \$500
 Conservation Commission Misc. - \$200
 Highways Roadway Mngt. - \$5,000
 Police Overtime - \$5,000 (\$10,000 in total) and Supplies - \$500
 Emergency Mngt. Capital Expense - \$597
 Fire Marshal Office Expenses - \$400
 Building Official Education - \$250
 Blight Officer Mileage - \$150
 Sanitation & Waste Recycling - \$1,000
 Capital Projects Engineering Fees - \$2,000
 Recreation Facilities Janitorial - \$1,000
 Recreation Events Shetucket River Festival - \$200
 Grist Mill Heat/Lights - \$500
 Misc. Cemeteries - \$200 and Legal Ads - \$500
 Facilities Manager Training - \$500

Capital Expenditures

Roadway Management - Overlay - 305,189
 Roadway Management - Ribbon Rail -10,000
 Roadway Management - Drainage -10,000
 Roadway Management - Tree Replacement -1,000
 Streetscape #5 River, 1st, 2nd, 3rd Street - 50,000
 Security Equipment - Cameras - 34,000
 Inventory Management 6,400
 Solar Street Lights - 20,000
 Town Hall - Refurbishing 33,000
 Economic Development - Signage - 2,500
 Replacement of 1996 Ford Dump truck - 132,000
 New Trailer Tandem - 3,000
 Replacement of 2001 Ford Ambulance -220,00

7. PUBLIC COMMENT

None

8. DISCUSS AND POSSIBLY ACT ON MEETING AND HEARING SCHEDULE

Board of Finance scheduled the Budget Hearing for May 3, 2012 and Special Meeting for May 8, 2012. Board of Selectmen preliminarily scheduled the Annual Budget Meeting for May 22, 2012 and the Referendum for June 5, 2012

9. FIRST SELECTMAN'S REPORT

C. Osten requested information from the Board of Education on changing their submitted annual report, but has not received any updates. The Board of Finance has the responsibility to request the Annual Town Report from the Board of Education and it should not be the responsibility of the First Selectman.

MOTION MADE BY W. SCHNIP, SECONDED BY J. LUMPKINS TO ADD ITEM 9A TO THE AGENDA. UNANIMOUSLY APPROVED.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	Absent	Yea	Yea

9a. Discuss and Possibly Act on Monthly and Annual Board of Education Reporting.

MOTION MADE BY W. SCHNIP, SECONDED BY J. LUMPKINS THAT THE BOARD OF FINANCE CHAIRMAN HAS THE AUTHORIZATION TO ASK THE SUPERINTENDENT AND CC THE BOARD OF EDUCATION FOR MONTHLY FINANCIAL REPORTS AND THE ANNUAL REPORT INFORMATION, UNANIMOUSLY APPROVED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

MOTION MADE BY W. SCHNIP, SECONDED BY J. LUMPKINS TO ADD ITEM 9B TO THE AGENDA. UNANIMOUSLY APPROVED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

9b. DISCUSS AND POSSIBLY ACT ON MONTHLY BOOKKEEPING RECONCILIATIONS REQUEST.

MOTION MADE BY W. SCHNIP, SECONDED BY J. LUMPKINS THAT THE BOARD OF FINANCE CHAIRMAN HAS THE AUTHORIZATION TO ASK THE SUPERINTENDENT AND CC THE BOARD OF EDUCATION FOR MONTHLY ACCOUNT RECONCILIATIONS BETWEEN THE TOWN AND THE BOARD OF EDUCATION. UNANIMOUSLY APPROVED.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

10. OLD BUSINESS UPDATE

The Board discussed meeting periodically during the fiscal year with the Board of Education and the Baltic Fire Department.

The Board discussed an alternate way of contacting members who do not attend the monthly meetings.

11. PUBLIC COMMENT

None.

12. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

None.

13. ADJOURNMENT

MOTION MADE BY J. LUMPKINS, SECONDED BY K. JABLONSKI, TO ADJOURN. APPROVED. MEETING ADJOURNED AT 11:30 PM.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea