

MINUTES OF LIBRARY BOARD MEETING OF AUGUST 14, 2012

The meeting was called to order at 6:35 p.m. by Chairman Sally Exley. Other Board members present were Lois Chrzanowski, Joann Lynch, Kathy Sims, and Megan Feinglass. Marsha Cirrito and Christian Mueller were absent. Library Director Chris Kolar was present.

- ***Sally moved and Joann seconded the motion that the minutes of the July meeting be approved. Motion carried.***
- **Treasurer's Report:** Joann reported \$1386.10 in the checking account. Megan stated that SPL reimbursement checks will be sent to Town Hall first and then be deferred to the library.
- **Chris Kolar reported the following in her Director's Report:**
 - ✓ The SPL has a total active count of 1480 patrons.
 - ✓ Two new computers and desks have been ordered for the Children's Room as well as some additional equipment.
 - ✓ The SPL joined the Junior Library Guild at a cost of \$1700, which will provide new books for children and youth throughout the year.
 - ✓ The Summer Reading finale was held on August 8, 2012. Approximately 37 children completed the reading program.
 - ✓ The Friends are planning a Wine & Cheese Social on Friday, Sept 28, 2012. Tickets are now on sale for \$20/each. Jeannie Simmons was elected the new president as Marion Leep resigned, but she will still remain a member of the Friends.
- **Under Old Business:**
 - ✓ Chris will revise the job descriptions for Library Director and Library Assistant, and bring them to the next meeting.
 - ✓ She will also make modifications to the library policy on fines/book limits and email them to the Board before the next meeting.
- **Under New Business:**
 - ✓ Sally moved and Joann seconded the motion to send a check to Rebecca Reyer for \$541.63 for the summer reading program. Motion carried.
 - ✓ Sally moved and Lois seconded the motion that we spend \$99 for a library sign and name tags for the staff. Motion carried.
 - ✓ It was recommended that Victoria Wold become an alternate library board member. Sally will forward her letter to Cathy Osten for approval.
 - ✓ The Board received thank-you notes from the two 8th grade students who received library awards in June, one student from St. Joseph's, and one from Sayles School.
- ***Meeting was adjourned at 7:40 p.m.***

Respectfully submitted,
Lois Chrzanowski, Secretary