

# **MEETING OF THE SPRAGUE WATER AND SEWER AUTHORITY**

Date: October 17, 2012  
Time: 4:00 PM  
Place: Sprague Town Hall  
Present: Walter Treat, Tom Hannon, Richard Douville, Todd Hastings, David Trainor, Christine Kurtz from Wright Pierce, Harry Elrod, resident, Manny Meneses  
Absent: Dennison Allen

## **Call to Order:**

The meeting was called to order at 4:01 p.m. by Tom Hannon.

## **Minutes and Disbursements:**

Richard Douville made a motion to accept the minutes of the Special Meeting on September 19, 2012. This motion was seconded by Walter Treat. A vote was called and the motion passed by all members present voting in favor.

Richard Douville made a motion to approve the minutes of the regular meeting held on September 19, 2012 and the disbursements for September in the amount of \$17,388.90. This motion was seconded by Walter Treat. A vote was called and the motion passed by all members voting in favor.

## **Harry Elrod- 181-183 High Street request for relief from sewer charges:**

Mr. Elrod was present and a letter from him was passed out to each member. Mr. Elrod informed the board that he lives at 181-183 High Street and is currently being charged for two (2) units when in fact he does not have any tenants and does not plan on renting out the second unit. He presently does not have the funds to change the structure to a one family per the land records but would like to get relief from the second sewer charge since the second unit is unoccupied. Discussion followed.

Richard Douville made a motion to charge Mr. Elrod for one (1) unit going forward. This motion was seconded by Walter Treat. A vote was called and the motion passed by all members in attendance voting in favor.

Richard Douville informed Mr. Elrod that he will not be charged for a second sewer charge going forward but will continue to pay the Wastewater Recovery Assessment for two (2) units. If the unit becomes occupied he must notify the Authority immediately. Failure to do so would result in a \$1,000.00 fine. Mr. Elrod said he understood and thanked the board members for their time and consideration.

### **Wright Pierce:**

Christine Kurtz updated the board members on where we are with the Pump Station #1 rehabilitation project. She said that the shop drawings are in and the trailer is being mobilized to the site. Discussion followed on where the power will come from on this project.

Christine informed the board members that the intent to award letter has been sent out regarding the I & I project. The sixty (60) day deadline to award this project is up on November 19, 2012. DEEP has not given their approval for this project but is in the process of reviewing. Discussion followed on this and the funding process.

### **Discuss and possibly act on setting schedule for Bob Noon as Clerk of the Works for Pump Station #1:**

A discussion followed on how many hours we would need Mr. Noon to work on this project. It was decided that Mr. Noon was to coordinate with the project engineer Justin and set a schedule that will work. The board anticipates that it will be between twenty (20) and thirty (30) hours once the project gets underway.

### **Status Report from Todd Hastings:**

Todd asked Christine Kurtz what was going on with the dam at the reservoir. A discussion followed. After much discussion it was decided that we should get it inspected by New England Infrastructure the company that repaired the dam by the end of the year for any problems. We will have to drain it down for this inspection.

Todd informed the board members that he redid the drying beds which included digging them out and ordering and spreading five (5) truckloads of new sand.

Joe Lussier's last day was Friday, October 12, 2012 for the season. Todd told the board members that he has ordered the dump body for the new pickup truck and it will be installed when it comes in. This item was put in this fiscal year's budget.

Todd informed the board members that Piela Electric has repaired the pulled pumps for Station #3 and Station #1 and they will now be used as our spares since we used our spares to replace these.

Todd informed the board members that he got a front end alignment for the van at Landon Tire.

A discussion followed on the wet wells in Versailles and the grease build up. We had P & H Septic come in to vacuum out the wet well and haul away the grease. We were using grease blocks that have not been working very well so we have started a new process using a liquid form and he will let the board know how it is working.

**Discuss and possible act on purchasing a higher level of flood insurance:**

A letter was passed out to the board members from First Selectman Catherine Osten regarding purchasing a higher level of flood insurance. The information was reviewed and discussed and by a consensus the board has decided that at this time they do not wish to purchase a higher level of flood insurance since the cost for this was not put in the budget.

**Discuss and possibly act on schedule of payments to the Town for Pump Station #1 and I & I projects:**

A discussion followed on how to make payments to the Town on the \$150,000.00 that the board is paying for the ongoing projects.

Dick Douville made a motion to give a check to the town for \$75,000.00 for partial payment of the amount that the Water & Sewer Authority agreed to pay the Town for the ongoing projects. This motion was seconded by Walter Treat. Discussion followed. A vote was called and the motion passed by all members attending voting in favor.

**First Selectman's report:**

The First Selectman was not in attendance.

**Discuss information for Board of Finance Meeting:**

A discussion followed on whether we are going to ask for any money from the Board of Finance and for what purpose. Much discussion followed. It was decided that we would request \$25,000 for the next fiscal year to fix the structural problems in the sewer piping in Hanover that is not currently covered under the contract to rebuild the Hanover Pump Station #2.

**Review past due accounts:**

Kathleen gave the board a report on all the past due accounts both in the Baltic-Hanover system and the Versailles sewer. The board members reviewed the report and discussion followed. Discussion followed. Kathleen brought the board members up to date on where the accounts that are currently with Attorney Lloyd Langhammer stand.

A discussion followed on what would be the next step we take on 148-150 Main Street. This property's water has been shut off and we have only received a payment of \$100.00 on the \$2097.88 amount owed since the shut off. Much discussion followed and it was decided that we would not start foreclosure procedures at this time.

A copy of our foreclosure procedures were handed out and reviewed.

**Review bills for payment:**

The board reviewed bills from Adelman Sand and Gravel for \$399.28 and \$388.49. Kathleen also passed out and explained an Account Quick Report which shows all payments and deposits since our last meeting. Kathleen wants the board to be aware of what checks are written and deposits taken each month.

**Any other business to come before said meeting:**

Kathleen asked Manny Meneses why he attended this afternoon's meeting and he said he did because he was interested in getting involved and came at Walter Treat's urging to come to our meeting and observe. The board welcomed him and asked if he is interested in joining the board that he much write a letter requesting to be appointed to the Water & Sewer Authority Board to the First Selectman.

Todd Hastings requested that we go into executive session to discuss negotiations.

Walter Treat made a motion to go into executive session at 5:34 p.m. This motion was seconded by Richard Douville. A vote was called and the motion passed by all members voting in favor.

The board came out of executive session at 5:43 p.m.

Dick Douville made a motion to adjourn the meeting. This motion was seconded by Walter Treat. All members voted in favor. The meeting was adjourned at 5:45 p.m.