

**BOARD OF FINANCE
REGULAR MONTHLY MEETING MINUTES
THURSDAY, DECEMBER 17, 2015**

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2015-16 TOTAL 2, 2 REGULAR, 0 SPECIAL						
PRESENT	YES	YES	YES	YES	NO	YES
FOR EY	CLAUDE PELLEGRINO	JOAN NAGLE	ANN MARIE OSOWSKI	GERALD LACHANCE	MARK LOUNSBURY	KATE TIFFANY
REGULAR	100%	100%	100%	100%	50%	100%
SPECIAL	NA	NA	NA	NA	NA	NA

Also present: First Selectman Catherine Osten, Selectmen Denise Dembinski and Cheryl Blanchard, Marcia Marien, Mary Chartier, Kathleen Kocon, Judy Benson-Clarke, Mary Anne Keleghan, and Janet Piezzo.

1. CALL TO ORDER

Meeting called to order at 7:01 by Chairman C. Pellegrino in the Court Room.

2. PUBLIC COMMENT

None.

3. 2014-15 AUDIT PRESENTATION BY O'CONNOR DAVIES, LLP

Marcia Marien from O'Connor Davies, LLP presented the audit and included the detail of the Capital Non-Recurring Accounts and Board of Education accounts. C. Pellegrino is requesting a Balance Sheet in the accrual method of all accounts. M. Marien said there is a Quick Books Class on February 4, 2016 in Norwich.

4. REVIEW AND ACT ON MINUTES OF NOVEMBER 19, 2015 REGULAR MEETING

Motion made by J. Nagle to approve said minutes. Seconded by K. Tiffany. Unanimously approved.

5. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS

Monthly Management Reports were reviewed.

6. REVIEW AND DISCUSS TAX COLLECTOR REPORT EXCESSIVELY LATE DELINQUENT REAL ESTATE TAXES

Mary Chartier reviewed the delinquent real estate taxes report with the Board. Per the new Board policy, the 'Excessively Late Delinquent Real Estate Taxes' report will be prepared henceforth by the tax collector annually for the September meeting.

7. DISCUSS AND POSSIBLY ACT ON A CORRECTION TO THE BULLETIN'S REPORTING OF THE SOLAR PROJECT TAX BENEFIT

J. Nagle stated *The Bulletin* reporting of the Solar Project tax benefit of \$753,000 in many articles is in error. C. Osten submitted to the January *Our Town* an article summarizing the history of the Solar Farm project and its relationship with the Town which includes the correct tax benefit that the town will receive, \$200,000 a year starting July 1, 2016 for the next 20 years.

8. REVIEW AND DISCUSS BOARD OF EDUCATION'S RESPONSE TO REQUEST

Discussion on Board of Education's response to Board of Finance's questions on encumbrances of Board of Education regarding High School special education.

9. DISCUSS AND ACT ON 2016 MEETING SCHEDULE

Motion made by K. Tiffany to approve the 2016 Board of Finance monthly meeting schedule. Seconded by A. Osowski. Unanimously approved.

It was agreed that at the January 21st meeting Capital Improvements of the Town and the Baltic Fire Department will be reviewed and discussed. Capital Improvements of the Board of Education will be reviewed and discussed at the February 18th meeting.

10. FIRST SELECTMAN'S REPORT

- C. Osten spoke on the status of the Sayles School library.
- C. Osten handed out an article she wrote on the old Federal Paperboard (Fusion) which will be in the January *Our Town*.
- Reviewed Water & Sewer Accounts Receivable Past Due Reports.
- Discussed Sayles School bonding, grants that are being used to fund capital projects that were discussed in last year's budget.
- C. Osten has acquired information from the Board of Education for the Board of Finance to date salaries, increases in administrative costs and contracts have been forwarded.

11. OLD BUSINESS UPDATE

None.

12. PUBLIC COMMENT

Denise Dembinski commented on the following:

- The bowling program at Sayles School is very important to students.
- Spoke with *The Bulletin* about the error in the article about Fusion, but to no avail.
- Questioned who keeps track of the number of Sayles School students and the Special Education students.

Cheryl Blanchard commented on the following:

- Sayles School library situation.
- Glad the school expenditures are being observed by the BoF.
- Not sure BoE approved some new positions, nothing in their minutes.

13. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

None.

14. ADJOURNMENT

Motion made by K. Tiffany to adjourn. Seconded by A. Osowski. So voted. Meeting adjourned at 10:00 pm.

CLAUDE R. PELLEGRINO, CHAIRMAN

Minutes subject to approval at the next monthly meeting.