

**BOARD OF FINANCE
REGULAR MONTHLY MEETING MINUTES
THURSDAY, JUNE 16, 2016**

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2015-16 TOTAL 12, 8 REGULAR, 4 SPECIAL						
PRESENT	YES	YES	YES	YES	YES	YES
FOR EY	CLAUDE PELLEGRINO	JOAN NAGLE	ANN MARIE OSOWSKI	GERALD LACHANCE	MARK LOUNSBURY	KATE TIFFANY
REGULAR	100%	75%	100%	100%	75%	100%
SPECIAL	100%	50%	100%	100%	75%	100%

Also present: First Selectman Catherine Osten.

1. CALL TO ORDER

Meeting called to order at 7:02 pm by C. Pellegrino in the Court Room.

2. PUBLIC COMMENT

None.

3. REVIEW AND ACT ON MINUTES OF MAY 19, 2016 REGULAR MEETING AND JUNE 9, 2016 SPECIAL MEETING

Motion made by J. Nagle, seconded by M. Lounsbury, to approve May 19, 2016 minutes. Unanimously approved.

Motion made by A. Osowski, seconded by K. Tiffany, to approve June 9, 2016 minutes. Unanimously approved.

4. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS

C. Osten reviewed monthly management reports.

5. DISCUSS AND POSSIBLY ACT ON RESPONSES TO REQUESTS OF BOARD OF EDUCATION AND SAYLES SCHOOL PARENTS

Discussion on response to Board of Education and Sayles School Parents. Board has agreed to finalize the response via email.

6. DISCUSS AND POSSIBLY ACT ON REVENUE CHANGES TO THE 2016-17 BUDGET

The Board agreed no action is necessary.

7. DISCUSS AND POSSIBLY ACT ON CAPITAL PROJECT EXPENDITURES

C. Osten reviewed with the Board Project Balances to be reimbursed by LOCIP/Grants/Donations.

Motion made by J. Nagle to appropriate the following conditional on receiving LOCIP/Grants/Donations:

- Potash Hill Bridge Project \$ 2,242.17
- Town Garage Refurbishing (partial) 5,669.08
- Grist Mill/Library 6,540.80
- Municipal Parking Lot/Demo 23 W Main 6,640.00
- Town Hall Bathrooms 7,008.95
- \$28,101.00 - Submitted in March 2016

- Baltic Reservoir Dam \$ 7,724.32
- Ferguson Waterworks Invoices (2007) 2,951.00
- Norwich Lumber invoice (2008) 71.96
- Dry Hydrants (2008) 21.99
- Veterans Memorial Invoices (2011) 960.11
- \$11,729.38

Seconded by G. Lachance. Unanimously approved.

Motion made by A. Osowski to recommend an appropriation to the Town on the following projects conditional on receiving LOCIP/Grants/Donations:

- | | |
|--|---------------------|
| • Town Garage Refurbishing (balance) | \$ 86,500.55 |
| • Municipal Parking Lot/Demo 31 W Main | <u>28,770.00</u> |
| | <u>\$115,270.55</u> |

Seconded by K. Tiffany. Unanimously approved.

8. DISCUSS FIXED ASSETS INVENTORY SOFTWARE FOR PLANNING PURPOSES

C. Osten stated there is currently no planned workshop.

9. DISCUSS AND POSSIBLY ACT ON A DRAFT CALENDAR OF 2016-17 MEETINGS

Board agreed to keep July and August 2016 regular monthly meetings open but may cancel them if not needed; to finalize the calendar of meetings in September.

10. FIRST SELECTMAN'S REPORT

C. Osten reviewed:

- Grant Applications Pending Approval/Funding Award
- Water & Sewer Authority monthly reports, mentioned changes in water and sewer rates
- Board of Education monthly reports

C. Osten stated it was suggested at a public meeting that the Board of Selectmen have joint meetings with the Board of Finance and the Board of Education.

Discussion ensued on responsibilities of Boards.

11. OLD BUSINESS UPDATE

Discussion on Sayles School issues.

12. PUBLIC COMMENT

None.

13. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

J. Nagle: Baltic Fire Department has been giving some supplies to other fire departments without informing the Town.

The Board is in agreement to ask the BoS to ask the BFD about the transfer of town owned property to an outside agency.

J. Nagle: on apartments that Town owns, requesting reports of funds acquired and spent on these properties. C. Osten can provide quarterly reports.

A. Osowski inquired on proposed housing, discussion ensued.

14. ADJOURNMENT

Motion made by A. Osowski to adjourn. Seconded by K. Tiffany. So voted. Meeting adjourned at 8:20 pm.

CLAUDE R. PELLEGRINO, CHAIRMAN

Minutes subject to approval at the next monthly meeting.

July 21, 2016 meeting was cancelled.