

MINUTES OF LIBRARY BOARD MEETING OF NOVEMBER 12, 2013

Chairman Sally Exley called the meeting to order at 6:30 p.m. Other Board members present were: Christian Mueller, Joann Lynch, Lois Chrzanowski, Megan Feinglass, Victoria Wold, and Margaret Campanelli (Alt.). Marsha Cirrito, and Cynthia Rutigliano (Alt.) were absent. Library Director Chris Kolar, and First Selectman Cathy Osten were present.

- **Christian moved and Victoria seconded the motion that the minutes of the October meeting be approved. A correction was made to the minutes regarding the ACLB Conference. Sally and Chris attended the Oct. 25th conference, and Chris and the staff attended the Nov 1st conference.**
- **Treasurer's Report:** Joann reported **\$1,078.47** in the library checking account.
- **Chris Kolar reported the following in her Director's Report:**
 - ✓ The SPL has a total patron count of 1749 active patrons, and a collection count of 12,557 items.
 - ✓ Christmas Caroling will be held on Friday, Dec. 6th at 5:30 p.m.
 - ✓ A Gingerbread House program for children will be held on Dec. 14th at 10:30 a.m.
 - ✓ Jackie Reagan is ably filling a temporary position in the SPL right now.
 - ✓ The ACLB conference was very informative, and good ideas were shared.
 - ✓ Board members are encouraged to join the Friends group.
- **Under Old Business:**
 - ✓ Cathy stated that Attorney Hinda Kimmel is still reviewing the By-Law Appendices B & C, and will send her recommendations to us by the next meeting.
 - ✓ Sally passed out handouts from the ACLB conference; the first involved having library stakeholders work more smoothly together, and the second was a yearly planning calendar on which the Board was asked to fill in annual events.
- **Under New Business:**
 - ✓ **Megan moved and Christian seconded the motion to accept the slate of officers for the new year as presented.** Motion unanimously carried.
 - ✓ Sally sent the 2014 Library Board Meeting dates to the Town Clerk.
 - ✓ Sally passed out the Library Board term limits for members and alternatives. She will email a copy of this to members before the next meeting.
 - ✓ Cathy will be getting a template for the 2014-15 town budget, and has asked that we begin thinking about necessary items for the library:
 - ❑ An alarm system for the Grist Mill is being considered.
 - ❑ It's recommended that we continue to ask for \$1000 for technology upgrades.
 - ❑ Display cases for the foyer, as well as a flat screen TV for upstairs are also possibilities.
 - ❑ The pros and cons of getting a refrigerator was also discussed.
- **Christian moved and Victoria moved that the meeting be adjourned at 7:25 p.m.**

Respectfully submitted,
Lois J. Chrzanowski
Secretary