

**BOARD OF FINANCE  
REGULAR MONTHLY MEETING MINUTES  
THURSDAY, NOVEMBER 21, 2013**

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2013-14 TOTAL 1, 1 REGULAR, 0 SPECIAL						
PRESENT	YES	YES	YES	YES	YES	
FOR EY	CLAUDE PELLEGRINO	WENDY SCHNIP	ELLEN FROST	GERALD LACHANCE	KATE TIFFANY	EMPTY SEAT
REGULAR	100%	100%	100%	100%	100%	NA
SPECIAL	NA	NA	NA	NA	NA	NA

Also present: First Selectman Catherine Osten, Selectmen Denise Dembinski and Cheryl Blanchard, Town Clerk Claire Glaude, Richard Waterman, and Terri Woronecki.

**1. CALL TO ORDER**

Meeting called to order at 7:00 pm by Claude Pellegrino, Chairman.

**2. PUBLIC COMMENT**

None.

**3. ELECTION OF OFFICERS**

The Board agreed to nominate C. Pellegrino as Chairman. Unanimously approved.  
W. Schnip nominated K. Tiffany as Vice-Chairman. K. Tiffany declined. Nomination of Vice-Chairman tabled.  
K. Tiffany nominated W. Schnip as Secretary. Approved. W. Schnip abstained.

**4. REVIEW AND ACT ON MINUTES OF OCTOBER 17, 2013**

Motion made by W. Schnip, seconded by K. Tiffany, to approve said minutes. Approved.  
Abstained by E. Frost and G. Lachance.

**5. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS**

C. Osten reviewed monthly reports with the Board.

**6. DISCUSS AND POSSIBLY ACT ON BOARD OF EDUCATION APPROPRIATION**

State of CT Department of Education stated based on information certified on September 16, 2013, Sprague is currently in noncompliance by \$12,797.  
Motion made by W. Schnip to anticipate the town providing the Board of Education with the additional funds of \$12,797 during fiscal year 2013-14. Seconded by G. Lachance.  
C. Pellegrino requested attending BoE Chair to follow up with the Superintendent on verification of this matter. Unanimously approved.

**7. REVIEW AND DISCUSS BOARD POLICIES AND PROCEDURES**

Review and discussion on the Board of Finance Policies and Procedures for Fiscal Year 2013-14.

**8. FIRST SELECTMAN'S REPORT**

- Grist Mill is almost finished also the Town Garage almost completed.
- Boilers are completed in the Town Hall.
- The I&I is done.
- Pump Station 1 is done, Pump Station 2 is out to bid.
- Elm Street and Maple Street work is out to bid.
- Municipal Revenue Sharing funds to be received in December.

Motion made by W. Schnip, to add to agenda Item 8a: Discuss and possibly act on the 2014 Board of Finance meeting schedule. Seconded by G. Lachance. Unanimously approved.

**8a. Discuss and possibly act on the 2014 Board of Finance meeting schedule.**

Motion made by W. Schnip to approve the 2014 Board of Finance meeting schedule. Seconded by K. Tiffany. Unanimously approved.

**9. OLD BUSINESS UPDATE**

None.

**10. PUBLIC COMMENT**

R. Waterman commented on BoF Policies comparing with P&Z and "conflict of interest" cases. W. Schnip suggested the Board look into a policy for Conflict of Interest. W. Schnip to look into.

**11. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING**

None.

**12. ADJOURNMENT**

Motion made by W. Schnip to adjourn. Seconded by K. Tiffany. So voted. Meeting adjourned at 8:43 pm.

CLAUDE R. PELLEGRINO, CHAIRMAN