

**BOARD OF FINANCE
REGULAR MONTHLY MEETING MINUTES
THURSDAY, JANUARY 21, 2010**

Meeting called to order at 7:00 pm in the Finance Room by Claude Pellegrino, Chairman. Members present: Glenn Cheney, Kate Tiffany, and Wendy Schnip. Absent: Julie Lumpkins and Karen Collins. Also present: First Selectman Catherine Osten, Selectman Ed Meadows, Treasurer Jeannette Deschamps, Marcia Marien and Greg Schuyler from Marien and Co., Claire Glaude, Armand Glaude, Bob Tardif, Kathleen Kocon, Todd Hastings, Cheryl Blanchard, Tim Hawks, and Mark Benson.

1. 2008-09 Financial Audit presentation by Marien & Company and discussion

Marcia Marien presented and reviewed the 2008-09 Financial Audit.

M. Marien stated they need to finish management portion. Audit to be completed next week.

By general acclamation, Items #2 and 3 were tabled.

2. Review and act on minutes of December 17, 2009 monthly meeting

Tabled.

3. Monthly Tax Collector, Treasurer, and Town Expenditure reports

It was stated no issues with reports.

4. Review and discuss 2010-11 capital submissions

This item was discussed following Item #1, the financial audit presentation.

Capital submissions for 2010-11:

BOE (Cheryl Blanchard):

\$ 125,405 - Technology Upgrade

C. Pellegrino asked why cost of computers so high and if could combine 2010-11, 2011-12, and 2012-13 into one year 2010-11.

Cheryl Blanchard will get back to the Board on these questions.

COA/Senior Center (Ed Meadows):

\$ 13,410 - Renovations, appliances, furniture

Animal Control (Tim Hawks):

\$ 5,060 - Digital Video System

Fire Department (Bob Tardif):

\$2,400,000 - Baltic Fire Station Addition

\$ 75,000 - Baltic Fire Station Repairs

\$ 7,500 - 1968 Jeep Forestry Unit F-124

Water & Sewer Authority (Todd Hastings, Kathleen Kocon):

\$ 50,000 - Sprague Water and Wastewater Capital Plan – Pump Station 1

This item temporarily suspended.

Items 5, 6, 7, 8, and 9 were acted on next due to W. Schnip needed to leave.

5. Discuss and possibly act on rescinding the appropriation of up to \$20,000 to offset the possible shortage of drinking water in the Town of Sprague

Motion made by W. Schnip, seconded by G. Cheney, to approve rescinding the appropriation of up to \$20,000 to offset the possible shortage of drinking water in the Town of Sprague. Unanimously approved.

6. Discuss and possibly act on acceptance of donation of food by United Steel Workers Union 1840 and a monetary donation of \$1,100 by Cascades

Motion made by G. Cheney to accept the donation of food by United Steel Workers Union 1840 and a monetary donation of \$1,100 by Cascades. Seconded by W. Schnip. Unanimously approved.

7. Discuss and possibly act on acceptance of grant received by DEP, Urban Forestry in the amount of \$2,465.00

Motion made by G. Cheney to accept a grant received by DEP, Urban Forestry in the amount of \$2,465.00 conditionally for use around the skating pond to upgrade it. Seconded by K. Tiffany. Discussion. Unanimously approved.

8. Discuss and possibly act on acceptance of donation from Jewett City Savings to Sprague Public Library in the amount of \$1,000 for training a literacy dog

Motion made by G. Cheney to accept a donation from Jewett City Savings to Sprague Public Library in the amount of \$1,000 for training a literacy dog and its handler. Seconded by K. Tiffany. Discussion. C. Osten stated there would be no further cost. Unanimously approved.

9. Discuss and possibly act on an appropriation of \$84,454.69 funded by the Local Bridge Program for the LaCroix Bridge and contingent upon receiving said funds

Motion made by G. Cheney to recommend an appropriation of \$84,454.69 funded by the Local Bridge Program for the LaCroix Bridge and contingent upon receiving said funds. Seconded by W. Schnip. Approved 3-1. C. Pellegrino, G. Cheney, and K. Tiffany voted yes. W. Schnip voted no. The Board of Selectmen has scheduled a special town meeting for January 28 pending approval of the Board of Finance.

W. Schnip left at 9:20 pm. Before leaving, W. Schnip submitted the Board of Education public comment policy to Board members.

The remaining Board members continued reviewing capital submissions (Item #4):

Town Clerk (Claire Glaude):

\$ 17,975 - Records retention room

\$ 3,000 - Mailing system

Selectman's Office (Cathy Osten, Mark Benson, Armand Glaude):

\$ 7,300 - Replacement Plow on Ford L8000

\$ 190,000 - Replacement of 1988 International 1800 series AWD

\$ 30,000 - Replacement of 1987 Wood Chipper

\$ 75,000 - Bobcat on tracks with a brush hog attachment

\$ 46,000 - Communications system

\$ 37,420 - Town Hall ADA upgrades and repairs

\$ 12,000 - Tree removal, Salt Rock Rd

\$ 600,000 - Roadway Management/Overlay, School Hill and Pautipaug Hill

\$ 16,000 - RM/Ribbon Rail, Bay St, Ridge Rd, Baltic-Han Rd, Fifth Ave

\$ 48,000 - RM/Chip seal, Salt Rock Rd, Mission St, Fifth Ave

\$2,000,000 - ADA up-grade Shetucket Village

\$ 550,000 - Streetscape #3, Upper High and High St

\$ 31,000 - Blanchette Field Playscape

- \$ 2,400 - Blanchette Field Grills
- \$ 55,500 - Blanchette Field Concession Stand/Bathroom
- \$ 2,000 - Landscaping, tree replacement
- \$ 15,000 - Revaluation
- \$ 2,000 - Dry hydrant, replace, repair, maintain

Conservation Commission:

- \$ 100,000 - Metal Building 5 bay
- \$ 8,000 - Wooden Guard Rail at River Park
- \$ 35,000 - Clivus Composting Toilet

Library:

- \$ 3,345 - Replace 3 staff computers
- \$ 7,118 - Purchase Server and Destiny Software or
- \$ 3,140 - Destiny Software using their server or
- \$ 3,850 - Bibliomation Software using their Server

10. Discuss and possibly act on public comment policy and procedure

Tabled until next meeting.

11. First Selectman's Report

Looking at Wastewater project with Lisbon.

C. Osten met with Housing Authority on proposed plans to renovate Shetucket Village.

Public hearing to be scheduled in February to review and discuss capital projects strategic plans.

12. Old Business Update

None.

13. Public Comment

None.

14. Any other business proper to come before said meeting

Budget questions to be discussed at the next meeting.

Board was handed Official Statement of General Obligation Bonds from William Blair & Company.

C. Pellegrino suggested discussing debts and grants at next meeting.

C. Pellegrino talked briefly about grand list.

15. Adjournment

By general acclamation, meeting adjourned at 10:55 pm.

Claude R. Pellegrino, Chairman