

MINUTES OF LIBRARY BOARD MEETING OF DECEMBER 8, 2015

Chairman Sally Exley called the meeting to order at 5:32 p.m. Other Board members present were, Lois Chrzanowski, Vicky Wold, Megan Feinglass, Cynthia Rutigliano, Marsha Cirrito, and Margaret Campanelli (Alt.). JoAnn Lynch, and Christian Mueller (Alt.), were absent. Library Director Christine Kolar, and First Selectman Cathy Osten were also present.

- ***Vicky moved and Cynthia seconded the motion that the minutes of the November meeting be approved.***

- There is \$2748.59 in the library checking account.

- **The Library Director's Report** included the following:
 - ✓ Holiday decorations for the library and Grist Mill have been displayed. Holiday hours can be found on the SPL website as well as in the December Our Town.
 - ✓ The Food for Fines Program will be held during January and February. Patrons will have \$1.00 taken off their fines in exchange for one food item (non-perishable/not expired). Proceeds will go to the Town Hall for the Food Pantry.
 - ✓ The Library has a total collection count of 13,457 items.

- Under **Old Business**, the Board received a letter of intent from Contessa Big-Crow Jenkins, a Sprague resident, to join the Library Board as an alternate,. The Chairman will send a letter of recommendation to the First Selectman, and a vote will be taken at the January meeting.

- Under **New Business**:
 - ✓ ***Megan moved and Cynthia seconded the motion to accept the Library Board Meeting Dates for 2016 as presented.*** Unanimous.
 - ✓ Regarding the budget, Cathy said she will put in the same amount for capital improvements as last year, unless other issues arise.
 - ✓ It was brought to our attention that there is an issue with the use of the Library Reference Room. It was designated for use by library staff, but lately has been used extensively by tutors and Sayles School students. Therefore, Sally will draft a letter to the Board of Education letting them know that the Library Director is in charge of scheduling the Reference Room, and that the Community Room on the 2nd floor is available for tutoring. Cathy said that the fee for use of the upstairs room would be waived for tutors. Discussion on this issue will continue next month.

- **The meeting was adjourned at 6:48 p.m.**

Respectfully submitted,
Lois J. Chrzanowski
Library Board Secretary