

**BOARD OF FINANCE
REGULAR MONTHLY MEETING MINUTES
THURSDAY, APRIL 28, 2016
RESCHEDULED FROM APRIL 21, 2016**

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2015-16 TOTAL 9, 6 REGULAR, 3 SPECIAL						
PRESENT	YES	YES	YES	YES	NO	YES
FOR EY	CLAUDE PELLEGRINO	JOAN NAGLE	ANN MARIE OSOWSKI	GERALD LACHANCE	MARK LOUNSBURY	KATE TIFFANY
REGULAR	100%	83%	100%	100%	67%	100%
SPECIAL	100%	33%	100%	100%	67%	100%

Also present: Selectmen Denise Dembinski and Cheryl Blanchard, Megan Feinglass, Paul Martin, Greg French, Les Shull and George Allen.

1. CALL TO ORDER

Meeting called to order at 7:00 pm by C. Pellegrino.

2. PUBLIC COMMENT

Greg French commented on the unpreparedness of the Board of Education.

Paul Martin suggested there should be legal recourse to get the BoE to provide monthly reports and expressed concern regarding the BoE awareness as to things going on at the school.

Les Shull ensured the BoF had the correct email address for the Baltic Fire Department.

3. REVIEW AND ACT ON MINUTES OF MARCH 17, 2016 REGULAR MEETING AND MARCH 22, 2016 SPECIAL MEETING AND MARCH 31, 2016 SPECIAL MEETING

Motion made by G. Lachance to approve March 17, 2016 monthly meeting minutes. Seconded by K. Tiffany. Approved. Abstained by J. Nagle.

Motion made by A. Osowski to approve March 22, 2016 special meeting minutes. Seconded by K. Tiffany. Approved. Abstained by J. Nagle.

Motion made by G. Lachance to approve March 31, 2016 special meeting minutes. Seconded by K. Tiffany. Approved. Abstained by J. Nagle.

4. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS

The Board reviewed monthly management reports.

5. DISCUSS AND POSSIBLY ACT ON TAX COLLECTOR SUSPENSE REPORT

Motion made by J. Nagle to approve the Tax Collector Suspense Report. Seconded by G. Lachance. Unanimously approved. **See Attached.**

6. REVIEW QUESTIONS AND COMMENTS FROM APRIL 25TH PUBLIC HEARING

K. Tiffany reviewed resident comments and questions that arose at the public hearing. Some of the concerns included: kindergarten reduced to ½ day, increased administrative costs, reduced student programs, and poor communication with and within the school. It was suggested that a line item be created to save funds for tuition costs. Other resident comments: town agencies should work together, BoF should receive monthly financial reports from BoE, and earlier planning for a new ambulance.

J. Nagle spoke on the BoE Informational Meeting that was held on April 27. She thought the BoE budget could have been looked at better, other items could be cut. Not a lot of answers at this meeting. A. Osowski commented the BoE needs to be helped with budget planning.

Discussion ensued on comments. C. Pellegrino explained the BoF approves the final total of the BoE budget and the BoF reviews the Town side, each line item; he also explained the process of approving or recommending appropriations requested.

7. DISCUSS AND POSSIBLY ACT ON 2016-17 OPERATING AND CAPITAL BUDGET

The Board discussed the total budget. A. Osowski asked about the status of the BoE budget audit. C. Pellegrino stated he received an email from Marcia Marien stating the BoE was too busy with the budget to provide information to the auditor at this time.

Discussion on the Fire Department portion of the budget. J. Nagle commented she thought the BoF did not respond accurately to the letter received by the Fire Department. Discussion ensued.

There was discussion on BoE capital requests mainly the request for a second entrance for pre-K children. J. Nagle will reach out to the school about this request. Discussion on pre-K entrance to be continued at the next meeting, May 19.

Board agreed to request that the BoE complete a 2016-17 budget as soon as possible and before the Town Budget Meeting is held.

Motion made by K. Tiffany to recommend to the Town the 2016-17 total budget of up to \$8,921,666 with \$2,771,666 for the Town and \$6,150,000 for the Board of Education. Seconded by A. Osowski. Unanimously approved.

The Board agreed to request that the BoE finalize a budget as soon as possible and before the Town Budget Meeting.

Per statutes, the date of the Town Meeting will be determined by the Board of Selectmen.

8. DISCUSS FIXED ASSETS INVENTORY SOFTWARE FOR PLANNING PURPOSES

Postponed.

9. FIRST SELECTMAN'S REPORT

C. Osten not present.

10. OLD BUSINESS UPDATE

None.

11. PUBLIC COMMENT

Greg French asked for clarification on BoE side of financing, also commented on software being used.

Megan Feinglass thanked the BoF for their hard work on this budget.

Paul Martin stated concern regarding the Superintendent and her qualifications.

Les Shull stated the BFD will submit a letter asking why the ambulance, the pumper and the breathing apparatus were deleted from the budget, also stated the CPR machine saved four lives since it was purchased.

Denise Dembinski commented on Superintendent and her budget planning; also suggests there be more financial members on the Board of Education.

Cheryl Blanchard stated there may be a study on pre-K entrance; and expressed concern when appropriations that were approved and the cost of the item was more than what was appropriated.

12. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

None.

13. ADJOURNMENT

Motion made by K. Tiffany to adjourn. Seconded by A. Osowski. So voted. Meeting adjourned at 9:00 pm.

CLAUDE R. PELLEGRINO, CHAIRMAN

Minutes subject to approval at the next monthly meeting.