

**BOARD OF FINANCE  
SPECIAL MEETING MINUTES  
THURSDAY, MARCH 31, 2016**

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2015-16 TOTAL 8, 5 REGULAR, 3 SPECIAL						
PRESENT	YES	NO	YES	YES	YES	YES
FOR EY	CLAUDE PELLEGRINO	JOAN NAGLE	ANN MARIE OSOWSKI	GERALD LACHANCE	MARK LOUNSBURY	KATE TIFFANY
REGULAR	100%	80%	100%	100%	80%	100%
SPECIAL	100%	33%	100%	100%	67%	100%

Also present: First Selectman Catherine Osten, Selectman Denise Dembinski, Judy Benson-Clarke, Terri Woronecki, Mike Smith.

**1. CALL TO ORDER**

Special meeting called to order at 7:02 pm.

**2. REVIEW, DISCUSS, AND POSSIBLY ACT ON 2016-17 OPERATING AND CAPITAL BUDGET**

Discussion on capital planning process ensued. The BoF agreed (1) to formally request by the end of this fiscal year that the fixed asset tracking software be integrated into the planning process for next fiscal year, (2) that the capital planning process should begin much earlier in the fiscal year, and (3) that projects be well-specified, prioritized, and dollar-ready for approval. Discussion on budget ensued.

Motion to recommend to the Town the 2016-17 total budget of up to \$8,921,666 with \$2,771,666 for the Town and \$6,150,000 for the Board of Education. Motion made by K. Tiffany, seconded by M. Lounsbury. Unanimously approved.

Discussion on the public hearing ensued. The BoF agreed that it will present the budgets on the general government and school at the public hearing and at the BoF's discretion refer questions to representative(s) of the Boards of Selectmen and Education as appropriate.

Public Hearing to be held on Monday, April 25 at 7:00 pm. BoF to postpone the April 21 regular monthly meeting, to be rescheduled on April 28.

**3. ADJOURNMENT**

Motion made by K. Tiffany to adjourn. Seconded by A. Osowski. So voted. Meeting adjourned at 8:45 pm.

CLAUDE R. PELLEGRINO, CHAIRMAN

**Minutes subject to approval at the next monthly meeting.**