

MINUTES OF LIBRARY BOARD MEETING OF JANUARY 12, 2016

Chairman Sally Exley called the meeting to order at 5:35 p.m. Other Board members present were, Lois Chrzanowski, JoAnn Lynch, Vicky Wold, Megan Feinglass, Cynthia Rutigliano, Marsha Cirrito, Peg Campanelli (Alt), and Contessa Big-Crow Jenkins (Alt). Library Director Christine Kolar, and First Selectman Cathy Osten were also present.

- **JoAnn moved and Megan seconded the motion that the minutes of the December meeting be approved with the correction that “the library has been overrun by tutors and Sprague school students (not Sayles School students)”.**
- JoAnn reported that there is \$2748.63 in the library checking account.
- **The Library Director’s Report** included the following:
 - ✓ The Library has a total collection count of 13,457 items, and a patron count of 1167.
 - ✓ Story hour continues on Thursday, and a Saturday morning session will be added soon.
 - ✓ On Saturday April 16th the library will have a shredding program from 9:00 am to 12:00 pm in partnership with Chelsea Bank.
 - ✓ The Food for Fines Program continues during January and February. Patrons will have \$1.00 taken off their fines in exchange for one food item (non-perishable/not expired). Proceeds will go to the Town Hall for the Food Pantry.
- Under **Old Business**, **Vicky moved and Peg seconded the motion that Contessa Big-Crow Jenkins become a member of the Library Board as an alternate. Unanimous.** She will replace Christian Mueller who is deployed.
- Under **New Business**:
 - ✓ Chris presented the new budget to the Board. There will be a 3% increase, and capital improvements will remain the same.
 - ✓ An inventory of software and hardware has been done by Bibliomation. Chris will present it to the Board at the next meeting.
 - ✓ *Board members agreed to change the time for our SPL Board meetings to 6:30 instead of 5:30 p.m.*
 - ✓ Discussion on the use of the Library Reference Room continued. Chris brought to our attention that staff has not been able to use the reference room as tutors and Sprague students have been monopolizing it. She should be the one to determine when the room will be available as needs of the staff should come first. A new policy concerning this issue will be voted on at the next meeting.
- **The meeting was adjourned at 6:45 p.m.**

Respectfully submitted,
Lois J. Chrzanowski
Library Board Secretary