

MINUTES OF LIBRARY BOARD MEETING OF MARCH 8, 2016

Chairman Sally Exley called the meeting to order at 6:32 p.m. All Board members were present. Library Director Christine Kolar, and First Selectman Cathy Osten were also present.

- ***Megan moved and Marsha seconded the motion that the minutes of the February meeting be approved. Unanimous.***
- JoAnn reported **\$4020.86** in the library checking account. A deposit of \$1087 was received from the state of CT.
- **The Library Director's Report** included the following:
 - ✓ The Library has a total collection count of 13,488 items, and a patron count of 1169.
 - ✓ A Little Readers Book Club will be starting up on Saturday, March 12th.
 - ✓ On Saturday April 16th the library will have a shredding program from 9:00 am to 12:00 pm in partnership with Chelsea Groton Bank.
 - ✓ The Friends of the SPL will be hosting a Basket Raffle Fundraiser. Baskets will be on display at the library during the month of April. Winning tickets will be drawn during the second weekend in May. Baskets may be dropped off at the library anytime between now and April 2nd.
- Under **Old Business**, Sally will send the new policy regarding the Reference Room to Town Hall. This policy will be published in the library, as well as the town website, library website and Our Town.
 - ✓ Chris presented a complete inventory of computers, printers etc, along with dates purchased and dates for replacement.
- Under **New Business**:
 - ✓ A line item review of the library budget was completed. It will be reviewed again before the end of the fiscal year to see what needs to be purchased. Chris will prioritize what needs to be purchased before the end of the year, i.e. Bibliomation Technology, computers, etc.
 - ✓ **Vicky moved and Cynthia seconded the motion to reimburse the library for \$89.93 in fines collected. Unanimous.**
 - ✓ Board members agreed to make a basket for the Friends Raffle in May. All members will purchase gift cards from local businesses, and drop them off at the library by April 1st.
- **The meeting was adjourned at 7:32 p.m.**

Respectfully submitted,
Lois J. Chrzanowski
Library Board Secretary