

**BOARD OF FINANCE
REGULAR MONTHLY MEETING MINUTES
THURSDAY, AUGUST 18, 2016**

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2015-16 TOTAL 13, 9 REGULAR, 4 SPECIAL						
PRESENT	YES	NO	YES	YES	NO	YES
FOR EY	CLAUDE PELLEGRINO	JOAN NAGLE	ANN MARIE OSOWSKI	GERALD LACHANCE	MARK LOUNSBURY	KATE TIFFANY
REGULAR	100%	67%	100%	100%	67%	100%
SPECIAL	100%	50%	100%	100%	75%	100%

Also present: First Selectman Catherine Osten, Selectmen Denise Dembinski and Cheryl Blanchard, Susan Zimmerman, Joseph Osowski, Donald Lavallee, Paul Martin, Veronica Martin, Donna Sanford, Larry Deschamps, Susan Deschamps, and Kelli Shrewsbury.

1. CALL TO ORDER

The meeting was called to order at 7:01 pm by C. Pellegrino.

2. PUBLIC COMMENT

None.

3. REVIEW AND ACT ON MINUTES OF JUNE 16, 2016 REGULAR MEETING

Motion made by A. Osowski, seconded by K. Tiffany, to approve the minutes of the June 16, 2016 regular monthly meeting. Unanimously approved.

4. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS

Monthly Management Reports were reviewed and discussed.

The Auditors will be coming in to do audit first week of September.

5. DISCUSS AND POSSIBLY ACT ON FY 2015-16 GENERAL FUND ACCOUNT TRANSFERS

C. Osten reviewed the 2015-16 General Fund under budget items, overages, and transfer suggestions.

Motion made by G. Lachance, to approve the FY 2015-16 General Fund Account Transfers.

Seconded by A. Osowski. Unanimously approved. **See Attached.**

C. Osten stated any changes on these transfers will come back to BoF.

6. DISCUSS AND POSSIBLY ACT ON FY 2015-16 CNR FUND ACCOUNT TRANSFERS

C. Osten reviewed the updated CNR Project Transfer Suggestion.

Motion made by A. Osowski to approve the 2015-16 CNR Fund Account Transfers. Seconded by K. Tiffany. Unanimously approved. **See Attached.**

7. REVIEW AND DISCUSS BOE BUDGET AUDIT

C. Pellegrino stated he contacted the auditors on the status of the Board of Education Budget Audit. The audit report is awaiting signatures, not submitted to Board of Finance as yet.

Postponed until the next BoF meeting.

8. REVIEW AND DISCUSS POSSIBLE BOE NON-LAPSING FUND ACCOUNT

Reviewed and discussed Public Act No. 10-108 and the possibility of having a policy for an Education Fund. To be continued.

C. Osten also discussed an email exchange between the bookkeeper and the auditors regarding a BoE prepayment of tuition for 2016-17 but charging it to the 2015-16 budget.

9. DISCUSS AND POSSIBLY ACT ON BOE REQUEST FOR BOF INFORMATION REQUIREMENTS FOR FY 2016-17

The BoE has requested of the BoF information that the BoF is expecting from the BoE for budget time. C. Osten will forward to C. Pellegrino reports that she had done that the BoE should be doing.

10. FIRST SELECTMAN'S REPORT

C. Osten reviewed and discussed:

- Assessor's Report on sales and transfers.
- Town Clerk's Receipts Report.
- Water & Sewer Accounts Receivable Past Due Summary Report which includes the Versailles Sewers. There is a solar project plan for the Sewer Treatment Plan which will cut cost for the W&SA.
- Discussed Fusion - An Order Granting Town of Sprague Relief from the Automatic Stay was filed on 7/14/16.
- The Town received \$200,000 from Coronal Development Services as a pilot payment for the large solar farm plan for Potash Hill Road.
- Reported uncashed school checks were found totaling \$30,000. One of the checks was made out to Ed Senesac. A new check was issued and the Town is now waiting for that check; Cathy stated the Town needs to have this check deposited by Aug. 30, 2016. After discussion, C. Pellegrino to contact the auditors on this issue.
- Discussed Sayles School Playground expenditures to date as of 8/15/16.

C. Pellegrino requesting from the BoE their internal control functions. The Board agreed.

11. OLD BUSINESS UPDATE

Due to correspondence from the Parents/Residents of Sayles Committee, C. Pellegrino suggested to the Board that #11 and #12 be combined to be a Public Forum instead of having just Public Comment to discuss BoE and Sayles School issues. The Board agreed.

12. PUBLIC COMMENT (PUBLIC FORUM)

Joseph Osowski, member of the BoE, stated he's trying to work with the other members on different projects at the school.

Discussion on teacher union contract on salaries. C. Pellegrino stated the town residents have 30 days after teacher's union contract is signed to petition to appeal that contract.

C. Blanchard stated when she was on BoE, stated the BoE negotiates the Teacher's Union Contract and felt necessary that an attorney be present.

Paul Martin spoke on BoE.

Denise Dembinski suggested that the BoF request of the BoE any contracts signed. She also stated on behalf of the BoS they did not respond to letters from PRSC due to waiting for more information from the BoE but also stated concerns on the issues at the school.

Veronica Martin commented on receiving no responses from the BoE on her requests and affirmed by Paul Martin

C. Pellegrino thanks the PRSC for their efforts and passion in this endeavor.

13. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING**14. ADJOURNMENT**

Motion made by A. Osowski to adjourn. Seconded by K. Tiffany. So voted. Meeting adjourned at 9:32 pm.

CLAUDE R. PELLEGRINO, CHAIRMAN

Minutes subject to approval at the next monthly meeting.