

## MINUTES OF LIBRARY BOARD MEETING OF JANUARY 14, 2014

Chairman Sally Exley called the meeting to order at 6:32 p.m. Other Board members present were Joann Lynch, Lois Chrzanowski, Megan Feinglass, Victoria Wold, Marsha Cirrito, Margaret Campanelli (Alt.), and Cynthia Rutigliano (Alt.). Christian Mueller was absent. Library Director Chris Kolar, and First Selectman Cathy Osten were also present.

- ***Megan moved and Vicky seconded the motion that the minutes of the November meeting be approved. There was no December meeting due to bad weather.***
- **Treasurer's Report:** Joann reported **\$1133.49** in the library checking account.
- **Chris Kolar reported the following in her Director's Report:**
  - ✓ The Library has a total patron count of 1776 active patrons, and a collection count of 12,598 items.
  - ✓ There is a possibility that the library will not continue hosting Christmas caroling next year as its preparation has become very time consuming and expensive.
  - ✓ Jackie Reagan will be offered a permanent position as a library assistant.
  - ✓ The Friends Group are planning a meeting in March to discuss this year's activity.
  - ✓ The Sprague Library will be receiving a \$1200 grant once again in January. Please note that by CT state statute 11-24b(e), "The grant may be used for general library purposes and no portion of the grant money shall revert to the general fund of the town."
- **Under Old Business:**
  - ✓ Sally will put items on the SPL Planning Calendar so that annual occurrences will be easier to track. The calendar will be discussed at the next meeting.
  - ✓ The revised By-laws were reviewed by Sally and Lois, and will be emailed to members before the next meeting. The Appendices regarding hiring practices and evaluations will be kept at Town Hall, and no longer be part of the By-laws.
- **Under New Business:**
  - ✓ **Megan moved and Marsha seconded the motion to reimburse Chris Kolar the amount of \$200.59 for library expenses incurred for library programs. Motion carried.**
  - ✓ Chris passed out a draft of the Library Budget for next year. The Board will go over the status of this year's budget so far, and ask for feedback on the line items before the budget is presented to the Board of Finance in March.
  - ✓ The First Selectman will also present her budget to the Board for discussion.
- ***Megan moved and Joanne moved that the meeting be adjourned at 7:58 p.m.***

Respectfully submitted,  
Lois J. Chrzanowski  
Secretary