

# Regional Animal Control District

*Serving the Towns of  
Lebanon, Franklin, Bozrah, Lisbon & Sprague*

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Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379*

Regional Animal Control District Board of Directors  
Regular Meeting  
Thursday,  
November 15, 2012 – 10:30AM  
Lebanon Town Hall Conference Room

## MINUTES

- 1) Meeting was called to order by Chairman Rich Matters at 10:40 a.m. Members present included Joyce Okonuk, Bill Ballinger, and Cathy Osten. Tom Sparkman was absent. Also in attendance was Selectman Denise Dembrowski from Sprague.
- 2) Visitors: None
- 3) Additions to agenda. None
- 4) **Moved by Okonuk, seconded by Ballinger to approve the March 22, 2012 minutes as presented. Vote: Yes, unanimous**  
  
**Moved by Okonuk, seconded by Osten to approve the September 27, 2012 minutes as presented. Vote: Yes, unanimous**
- 5) Correspondence.  
Signed agreement with NECCOG was received.  
Email received from ACO Murphy requesting charge card for his department.
- 6) Discuss and act on Treasurer's Report.  
Budget on track – nothing unusual as reported by Osten.
- 7) Approval of payment of bills. None
- 8) Discuss and act on changes to FY 2012-13 budget. None
- 9) Discuss activity level for month of September and October.  
Calls to Edwards:  
September: 29 non-emergency; 1 night, 1 day, 2 weekend emergency  
October: 16 non-emergency; 2 night, 6 day, 4 weekend emergency
- 10) ACO Report.  
Members received email copy – reviewed – no comment.

11) Approval of 2013 meeting schedule.

**Motion by Osten, seconded by Okonuk to approve the meeting schedule for 2013 as amended. Vote: Yes, unanimous**

12) Approval of 2013-2014 budget.

Matters presented the draft 2013-14 budget to members for their review and comment. The budget proposed represents a significant increase in wages and corresponding social security, vehicle maintenance, and legal fees. Discussion ensued. Final review and approval of budget will take place at the January 2013 meeting.

13) Election of Officers.

Members commented on the excellent leadership shown by Chairman Rich Matters and expressed their appreciation for his willingness to stay on as Chairman.

**Motion by Ballinger, seconded by Osten to nominate Rich Matters as Chairman of the Regional District. Vote: Yes, unanimous**

**Motion by Okonuk, seconded by Osten to nominate Tom Sparkman as Vice Chairman of the Regional District. Vote: Yes, unanimous**

**Motion by Okonuk, seconded by Ballinger to nominate Cathy Osten as Treasurer of the Regional District. Vote: Yes, unanimous**

**Motion by Osten, seconded by Ballinger to nominate Joyce Okonuk as Secretary of the Regional District. Vote: Yes, unanimous**

14) Public Comment. None

15) Adjournment.

**Moved by Ballinger, seconded by Osten to adjourn the meeting at 11:07 a.m. Vote: Yes, unanimous**

Joyce R. Okonuk  
Secretary