

MINUTES OF LIBRARY BOARD MEETING OF NOVEMBER 13, 2012

The meeting was called to order at 6:32 p.m. by Chairman Sally Exley. Other Board members present were Joann Lynch, Marsha Cirrito, Lois Chrzanowski, and Cynthia Rutigliano (Alt.). Christian Mueller, Kathy Sims, Megan Feinglass and Victoria Wold (Alt.) were absent. Library Director Chris Kolar was also present.

- ***Since we did not have an October meeting, Lois read the minutes of the September 11, 2012 meeting. Joann moved and Marsha seconded the motion that the minutes of the September meeting be approved. Motion carried.***
- **Treasurer's Report:** Joann reported \$1125.50 in the checking account.
- **Chris Kolar reported the following in her Director's Report:**
 - ✓ The SPL has a total active count of 1522 patrons.
 - ✓ Three new people have been trained to work as substitutes when someone is out. They are: Jackie Reagan, Deana Koslowski, and Denise Lance.
 - ✓ The SPL has donated 52 handmade quilts to Project Lineus.
 - ✓ Christmas Caroling has been scheduled for Friday, Dec. 7th at 5:30 p.m. in front of the Grist Mill.
- **Under Old Business:**
 - ✓ Chris will email the job descriptions for Library Director and Library Assistant to Board members for their review before the next meeting.
 - ✓ *Joanne moved and Lois seconded the motion that the new Library Policies and Procedures Pamphlet be approved. Motion carried.*
- **Under New Business:**
 - ✓ A new slate of officers for the new year was tentatively set up as follows:

Chairman –	Sally Exley
Vice Chairman –	Open
Secretary -	Lois Chrzanowski
Treasurer -	Joanne Lynch
 - ✓ The full slate will be voted on at the next meeting.
- ***Meeting was adjourned at 7:10 p.m.***

Respectfully submitted,
Lois J. Chrzanowski
Secretary