

**BOARD OF FINANCE  
REGULAR MONTHLY MEETING MINUTES  
THURSDAY, MAY 17, 2012**

Meeting called to order at 7:01 pm in the Court Room.

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2011-12 TOTAL 12, 6 REGULAR, 6 SPECIAL						
PRESENT	YES	YES	YES	NO	YES	YES
FOR EY	CLAUDE PELLEGRINO	JULIE LUMPKINS	WENDY SCHNIP	DEBORAH BAKER	KORD JABLONSKI	KATE TIFFANY
REGULAR	100%	100%	100%	33%	100%	100%
SPECIAL	100%	83%	83%	17%	100%	100%

Also present: First Selectman Catherine Osten, Denise Dembinski, Dennison Allen, Susan Zimmerman, Donna Leake, Donna Cloutier, Cheryl Blanchard, Carmella Turner, and Albert Rusilowicz.

**1. PUBLIC COMMENT**

None.

**2. REVIEW AND ACT ON MINUTES OF APRIL 12, 2012 SPECIAL MEETING, APRIL 19, 2012 MONTHLY MEETING, AND MAY 8, 2012 SPECIAL MEETING**

Motion made by W. Schnip, seconded by J. Lumpkins, to approve minutes of April 12 special meeting. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

Motion made by W. Schnip, seconded by J. Lumpkins, to approve minutes of April 19 monthly meeting. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

Motion made by W. Schnip, seconded by J. Lumpkins, to approve minutes of May 8 special meeting. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

**3. PRESENTATION BY AUDITOR ON 2010-11 FINANCIAL AUDIT**

Auditor Albert Rusilowicz presented 2010-11 financial audit.

**4. REVIEW AND DISCUSS 2010-11 FINANCIAL AUDIT AND ACCOUNTING ISSUES WITH AUDITOR AND INVITEES**

Discussion on BoE reconciliation of grants. Discussion on accountant working with finance administrator of the school reconciling grants. BoF requesting in writing law/statute from BoE attorney regarding confidentiality. BoE to check with attorney on requirement of BoE paying town accountant to have access to school records. BoF recommends the BoE pay the town's finance department in lieu of directly paying town accountant.

**5. DISCUSS AND POSSIBLY ACT ON RECOMMENDATION REGARDING STATUTE 7-344**

Motion made by K. Jablonski, seconded by W. Schnip, if the BoS has not received the BoE electronic financial data base for grants and operating budget by Friday, the BoF authorizes the chair to inform the BoE that it is required to provide said info within 15 days otherwise the non-compliance will be reported to the State BoE. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

**6. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS**

Monthly reports were reviewed.

**7. DISCUSS AND POSSIBLY ACT ON WAIVING TAX, INTEREST AND LIEN FEES ON PROPERTY PARCEL NUMBER W0107600**

Motion made by J. Lumpkins, seconded by K. Tiffany, to waive tax, interest and lien fees on property parcel number W0107600 in the amount of \$33,762.61. Unanimously approved.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

The Town took ownership of this property on 41 West Main Street through foreclosure.

**8. DISCUSS AND POSSIBLY ACT ON A RECOMMENDATION TO THE BoS TO CALL A SPECIAL TOWN MEETING TO ESTABLISH A LINE ITEM IN THE 2011-12 FISCAL YEAR TITLED 7501 JOBS FUND PROGRAM**

Motion made by J. Lumpkins, seconded by W. Schnip to recommend to the BoS to call a special town meeting to establish a line item in 2011-12 fiscal year titled 7501 Jobs Fund Program at \$152,062 with a corresponding reduction in the line item titled 7500 Board of Education. Unanimously approved.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

**9. FIRST SELECTMAN'S REPORT**

C. Osten reported the Hilltop Restaurant may be condemned. Lacroix Bridge almost complete.  
C. Osten stated the BoS and town employees will not be held accountable for not acquiring BoE information to complete audit. The Board requested from C. Osten the email correspondence from BoE/superintendent regarding requesting financial info.

**10. OLD BUSINESS UPDATE**

None.

**11. PUBLIC COMMENT**

None.

**12. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING**

C. Pellegrino informed of new web site and BoF page.

**13. ADJOURNMENT**

Motion made by W. Schnip, seconded by K. Jablonski, to adjourn. Approved. Meeting adjourned at 10:23 pm.						
	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Deborah Baker	Kord Jablonski	Kate Tiffany
Vote	Yea	Yea	Yea	<i>Absent</i>	Yea	Yea

Claude R. Pellegrino, Chairman