

MEETING OF THE SPRAGUE WATER AND SEWER AUTHORITY

Date: December 18, 2013
Time: 4:00 PM
Place: Sprague Town Hall
Present: Tom Hannon, Christine Kurtz from Wright Pierce, Todd Hastings,
Catherine Osten, First Selectman, Dennison Allen, Todd LaPointe, David
Trainor, Jack Malone
Absent: Manny Meneses

Call to Order:

The meeting was called to order at 4:03 p.m. by Dennison Allen, Chairman.

Minutes and Disbursements:

Tom Hannon made a motion to approve the minutes of the regular meeting held on November 20, 2013 and the disbursements for November in the amount of \$56,119.03. This motion was seconded by Jack Malone. No discussion and a vote was called and the motion passed by all members voting in favor.

Letter from Hastedt Brothers LLC:

Dennison passed out a letter from one of the subcontractors on the Pump Station #1 and asked the board to add this to the agenda.

Todd LaPointe made a motion to add the letter from Hastedt Brothers Paving to the agenda as item number 2A. This motion was seconded by Jack Malone. A vote was called and the motion passed by all members voting in favor.

December 18, 2013

Sprague Water & Sewer Authority
1 Main Street, P.O. Box 746
Baltic, CT 06330

To Whom It May Concern,

On September 20, 2013, we Hastedt Brothers LLC, worked as a subcontractor for Earthworks Construction on the sewer pump station No. 1 project. Earthworks Construction was working for the Associated Construction Company. We have not been paid for our services performed. Earthworks Construction is claiming that they have not been paid as well. Associated Construction Company's legal counsel has told us they

will not pay us and that they will be using our monies to defend themselves against Earthworks Construction (for matters that do not concern us at all). We have been told by numerous people to make a claim with the bond company. We are asking you if there is anything you can do to help us either be paid or to make this claim? We thank you in advance for your consideration of this matter.

Respectfully submitted,

Andy Hastedt, Partner
Hastedt Brothers LLC

Dennison addressed the board members regarding this letter and explained the problem. Kathleen added information that she had received from Mr. Hastedt and discussion ensued. Cathy Osten gave her overview of this situation to the board members. More discussion. After extensive discussion, Dennison said that at this point we should wait and see if this gets ironed out as it is an ongoing negotiation between the contractor and the subcontractors. Jack Malone spoke and said that he thinks that we should send a letter to Associated Construction Company letting them know our displeasure with the situation and urge them to settle this quickly.

Jack Malone made a motion to send a letter to the Associated Construction Company indicating our strong desire that they resolve the matter with the subcontractors quickly. This motion was seconded by Tom Hannon. A vote was called and all members voted in favor.

Wright Pierce:

Christine Kurtz told the board members that the water main design is completed and is in the final package for bidding on the DOT project for the bridge repairs and everything is all set. Todd told the board members that he received a call from the transportation engineer from the State on this project and that she had a problem finding the water main and she wanted to charge us to come out again. Todd said that they had done their due diligence and that the state was in error with their the inspection team and we will not be charged for another visit when it has already been done. Discussion followed.

Christine told the board that the Pump Station #2 bids have been received and evaluated and that the lowest bid was received from Xenelis Construction Co., Inc.. She told the board that Xenelis did not make the change to the bid that was included in Addendum #1. Discussion followed. Christine said that when she told them of this they said that they did not receive the addendum when in fact Wright Pierce had gotten a received email from the email sending the addendum. They told Christine that they will not change their bid amount taking in consideration the change in the addendum which amount to approximately \$2,000. The next bidder was C. H. Nickerson and they were above the Xenelis bid by \$800. Wright Pierce is not comfortable with the contractor negotiating on price after the fact and that is what Xenelis is in essence doing. Christine said that she has contacted the Town Attorney, Richard Cody to get his legal opinion. After much

discussion it was decided that we would wait until we hear from the Town's Attorney and Dennison asked that we put this on our agenda for our next meeting on January 15, 2014.

Christine gave the board an overview of the Emergency Operation Plan that they are in the process of preparing. Discussion followed.

First Selectman Report:

Cathy Osten informed the board that she and the grant writer are working on five grants which include the EOP, Safe Yield and Water & Water Quality, generator for PS#2.

Elm and Maple Street project will be issuing a change order to include the water line problem that needs to be corrected from 208-210 High Street and 1 Maple Ave. Cathy feels that now is the time to repair this since the streets will be torn up. Discussion followed. Cathy indicated that most of the cost should be covered in this grant but we would be responsible for any overage.

Cathy touched on capitol projects and would like to go over them at the next meeting. There was a discussion on the monies left over in the bonding monies from the Pump Station #1 project. Cathy says she will have to wait until Melissa (bookkeeper) gets back from maternity leave to get figures and will let us know where we stand with this upon her return.

A discussion ensued on connection to Norwich Public Utilities and meetings held as well as a study possibly being done by Wright Pierce.

Status Report from Todd Hastings:

Todd informed the board that the equipment shed to house the generators up by the Town's salt shed is almost complete. The doors will be installed after the first of next year. We have filed the paperwork with CL&P to put power to the building and we decided to go with the larger conduit. Todd asked the board if they wanted to run an additional line of conduit in the event we want to add communication wire at a later date. Discussion followed.

David Trainor asked the board if he could carry over two (2) days of vacation to be used on January 3rd and January 10th. Discussion followed.

Jack Malone made a motion to approve the carrying over of two days vacation to the new year for David Trainor. This motion was seconded by Todd LaPointe. A vote was held and the motion passed by all members voting in favor.

Discuss and possibly act on Board member Manny Meneses term ending and

possible reappointment:

Mr. Meneses was not present at this meeting and we have not received any written communication from him so this item was tabled until next meeting.

Review bills for payment:

Kathleen indicated that she had a problem with quickbooks and could not get into the system to print up the report. She asked if they could table it until the next meeting.

Review past due accounts:

A report was handed out to all board members. The amount of accounts past due is \$40,922.32 of that amount \$11,418.46 is with Attorney Lloyd Langhammer, \$7210.50 of that amount currently has payment plans in place, payments received this week is \$231.91 of that amount. Versailles past due accounts total is \$1,390.26. Discussion followed.

Any other business to come before said meeting:

Dennison Allen and Tom Hannon wished all present and their families a Merry Christmas and Happy New Year.

Tom Hannon made a motion to adjourn the meeting. This motion was seconded by Todd LaPointe. The meeting was adjourned at 5:30 p.m.