

MINUTES OF LIBRARY BOARD MEETING OF FEBRUARY 12, 2013

The meeting was called to order at 7:02 p.m. by Chairman Sally Exley. Other Board members present were Lois Chrzanowski, Christian Mueller, Megan Feinglass, Victoria Wold (Alt.), and Cynthia Rutigliano (Alt.). Joann Lynch, Kathy Sims, and Marsha Cirrito, were absent. Library Director Chris Kolar and First Selectman Cathy Osten were also present.

- **Christian moved and Victoria seconded the motion that the minutes of the January meeting be approved after an amendment was made to the January minutes.** (What was left out of the January minutes was that the Board had approved the \$1200 granted from the state of CT to be used to offset the cost of the new bookshelves).
- **Treasurer's Report:** Joann's report indicated that there is **\$2334.03** in the checking account. (A deposit of \$1203.00 from the state of Connecticut was made on January 24th).
- **Chris Kolar reported the following in her Director's Report:**
 - ✓ The SPL has a total count of 1558 active patrons, and a collection count of 11,836 items.
 - ✓ Library programs are going well. There was a good turnout for "Take Your Child to the Library Day", and Glenn Cheney's book talk about Lincoln.
 - ✓ A book sale is planned from Saturday, Feb 16th to Sat. Feb 23rd.
 - ✓ A meeting of the Friends group is planned for later in the month.
- **Under Old Business:**
 - ✓ Job descriptions for the Library Director and Library Assistants are being revised before they are added to the Appendices.
- **Under New Business:**
 - ✓ It was decided not to seek a PO Box for the Library. Mail delivery will continue to come via Town Hall.
 - ✓ The procedure for receiving grant money from the state of Connecticut is as follows: Monies will be electronically deposited in the town of Sprague account, and then a check will be sent to the Library account in that amount.
 - ✓ Sally is working with the attorney from the Town Labor Council on revising Job Descriptions for the Library Director and Library Assistants.
 - ✓ The First Selectman reviewed the Capital Plan for the Town of Sprague with Board members. It was a comprehensive and detailed plan, which will be presented to the Board of Finance later in the month.
- **Meeting was adjourned at 8:25 p.m.**

Respectfully submitted,
Lois J. Chrzanowski
Secretary