

MINUTES OF LIBRARY BOARD MEETING OF MAY 8, 2012

The meeting was called to order at 6:32 p.m. by Co-Chairman Sally Exley. Other Board members present were Lois Chrzanowski, Joanne Lynch, Kathy Sims, and Marsha Cirrito (Alt). Kelli Shrewsbury, Megan Feinglass and Christian Mueller were absent. First Selectman Cathy Osten and Library Director Chris Kolar were also present.

- ***Joanne moved and Kathy seconded the motion that the minutes of the April meeting be approved. Motion carried.***
- **Treasurer's Report:** Joanne reported \$1915.83 in the checking account.
- **Chris Kolar reported the following in her Director's Report:**
 - ✓ The Library Staff received a grant for \$400 to attend the CLA conference on May 7th & 8th. They will be turning the money in to the Board checking account.
 - ✓ The Friends Spring Luncheon was a big success. Kudos to Andy and Maureen Trudelle for catering a delicious meal.
 - ✓ The SPL will be hosting a round table of six authors on the Connecticut Authors Trail on August 9, 2012 in the Community Room.
 - ✓ Kristen is teaching a Basic Computer Class which started May 2nd and will end on May 30th. It is held on Wednesday mornings from 10-11:30 a.m. Cost is \$10/person.
 - ✓ A "World Wide Knit in Public Day" will be held on Saturday, June 16th from 10:00-1:00 in the Library. There will be simultaneously knitting with others around the world.
 - ✓ The SPL recently purchased 1000 new Library Cards.
 - ✓ Registration for the Summer Reading Program will be Wednesday June 20th.
- **Under Old Business:**
 - ✓ ***Sally moved and Lois seconded the motion to write a check for \$112.63 for books purchased at the conference. Motion carried.***
 - ✓ The evaluation of the Library Director has been completed, and her Review was held.
 - ✓ Board members were asked to review the CT Library Board website (www.aclb.org), and bring recommendations to the next meeting.
- **Under New Business:**
 - ✓ The First Selectman will send the current Library Staff Job Descriptions on file to the next meeting for our review.
 - ✓ The Co-Chairmen will put an article in the next Our Town listing a vacancy for Board Alternate.
 - ✓ The Board asked the Library Director to look into policies from the surrounding areas regarding rules for the number of books taken out at one time, and rules for handling fines for not returning books. Chris will report findings at the next meeting.
 - ✓ **Lois moved and Sally seconded the motion to give \$50 to Sayles School, and \$50 to St Joseph's School to award a graduating 8th grade student. Unanimous.**
- ***Meeting was adjourned at 7:22 p.m.***

Respectfully submitted,
Lois Chrzanowski, Secretary

