

PROFESSIONAL AGREEMENT

PREAMBLE

A. THIS AGREEMENT IS MADE AND ENTERED INTO this 1st day of July, 2017 by and between the Sprague Board of Education of the Town of Sprague located within the State of Connecticut (hereinafter referred to as the "Board") and Ms. Diana Burns, of the Town of Westbrook, State of Connecticut (hereinafter referred to as the "Principal/Technology Coordinator").

B. In accordance with the provisions of this Agreement, the Board does hereby employ Ms. Diana Burns as Principal/Technology Coordinator for the Sprague Public Schools, and Ms. Diana Burns does hereby accept employment as Principal/Technology Coordinator for the Board under the terms and conditions hereinafter set forth in this Agreement.

ARTICLE I

CERTIFICATION

A. The Principal/Technology Coordinator shall maintain certification as a Principal, in accordance with all applicable statutes and regulations, throughout the term of this Agreement.

ARTICLE II

DUTIES

A. The Principal/Technology Coordinator shall serve as the Principal of Sayles School and the Technology Coordinator for the Board. In harmony with the policies of the Board, State Laws, and State Board of Education regulations, the Principal/Technology Coordinator has authority over Sayles School and the responsibility for its supervision, as directed by the Superintendent on behalf of the Board, consistent with any applicable job descriptions.

ARTICLE III

TERM

A. This Agreement shall become effective July 1, 2017 and shall remain in effect through and including June 30, 2020. Effective upon signing, this Agreement shall supersede any and all prior contracts and/or other agreements between the Board and the Principal/Technology Coordinator, and all of such prior contracts and/or agreements shall be rendered null and void effective on such date.

ARTICLE IV

COMPENSATION

A. The Principal/Technology Coordinator's annual salary from July 1, 2017 to June 30, 2020 shall be One hundred and twenty thousand dollars (\$120,000.00). Year three of the contract July 1, 2019 to June 30, 2020, shall be renegotiated during the 2019-2020 fiscal year by the Sprague Board of Education

ARTICLE V

FRINGE BENEFITS AND WORKING CONDITIONS

A. SICK LEAVE

1. The Principal/Technology Coordinator shall be entitled to sick leave with full pay up to fifteen (15) working days in each year. Unused sick leave shall be accumulated from year to year, so long as the Principal/Technology Coordinator remains continuously in the service of the Board, up to one hundred eighty-five (185) days.
2. The Principal/Technology Coordinator shall receive an accounting of the accumulated sick days credited to her with the first paycheck in September.

B. PERSONAL LEAVE

1. The Principal/Technology Coordinator may request up to four (4) personal days annually for the following matters of pressing personal concern which cannot be conducted outside of working hours:
 - a. required attendance at a judicial or administrative hearing;
 - b. graduation of a member of the immediate family;
 - c. house closing;
 - d. illness of a member of the immediate family or household;
 - e. religious holidays;
 - f. emergency leave absence will be used solely for circumstances in which absence from service is necessary and unavoidable.

The Superintendent may request, and the Principal/Technology Coordinator must provide, a written explanation for the leave request. For up to two (2) of the four (4) personal days that may be requested, in lieu of a written explanation, the Principal/Technology Coordinator may certify in writing that the reason for the personal leave request is a matter of pressing personal concern, that cannot be conducted outside of working hours, the nature of which is too personally sensitive to disclose to the Superintendent.

2. Personal leave shall not be used to extend or start a vacation period or

holiday.

- 3. Except in cases of emergency, application for personal leave shall be made at least three (3) days before the day is taken.

C. ANNUAL ADMINISTRATIVE WORK SCHEDULE

- 1. The Principal/Technology Coordinator shall work a twelve month schedule, from July 1st through June 30th, and her working days will total two hundred and sixty (260) days. It is expected that the Principal/Technology Coordinator shall work each day that school is in session for the school district which she serves, except as provided by the terms of this Agreement.
- 2. The Board will provide the Principal/Technology Coordinator with twenty-five (25) days vacation annually, exclusive of legal holidays. The Principal/Technology Coordinator must obtain prior approval from the Superintendent for any vacation leave taken.
- 3. The Principal/Technology Coordinator shall be entitled to paid holidays on the days designated as holidays by the Board.

D. INSURANCE BENEFITS

- 1. The Principal/Technology Coordinator shall be eligible for the same insurance benefits as the professional staff. For the fiscal year 2017-2020 the premium cost share amount shall be twenty-one percent (21%) to the employee.
- 2. The Board shall provide for the Principal/Technology Coordinator, at its expense, term life insurance with Accidental Death and Dismemberment, coverage in the amount of one hundred thousand dollars (\$100,000), subject to the Principal/Technology Coordinator's insurability.
- 3. Principal may elect to waive all health insurance benefits and in lieu thereof, be remunerated in the amount of \$3,000 at the end of the year. Principal choosing this option shall be able to change their option effective July 1st by notifying the Business Manager at least 30 days prior to start of next fiscal year for which the change is requested.

ARTICLE VI

TERMINATION OF AGREEMENT

- A. The parties may, by mutual consent, terminate this Agreement at any time.
- B. The Principal/Technology Coordinator may unilaterally terminate this Agreement at any time for any reason during its term upon ninety (90) days written notice, except that the ninety (90) days notice is not required if termination is part of an action to implement a new contract between the parties hereto, in which case the execution of the

new agreement shall serve to terminate the prior agreement between the parties.

C. The Board may terminate the Principal/Technology Coordinator in accordance with the provisions of Connecticut General Statutes Section 10-151 et seq.

ARTICLE X

GENERAL PROVISIONS

A. If any part of this Agreement is determined by a court of final authority to be invalid, that portion shall be severed from the Agreement, and the remainder of the Agreement shall remain in full force and effect.

B. This Agreement contains the entire agreement of the parties. It may not be amended orally but may be amended only by an agreement in writing, signed by both parties.

C. Notices to the Board, as required herein, shall be sent to the Secretary of the Board and notices to the Principal/Technology Coordinator shall be sent to her at her home address.

D. This agreement is being executed on behalf of the Board by Michael Smith, Sprague Board of Education Chairman, pursuant to a vote taken by the Board of Education, at a meeting duly held on March 1, 2017 authorizing Michael Smith, Sprague Board of Education Chairman, to execute this agreement on behalf of the Board.

IN WITNESS WHEREOF, the Parties have caused this contract to be executed by their proper officers, hereunto duly authorized.

SPRAGUE BOARD OF EDUCATION

BY: Michael Smith
MICHAEL SMITH
Board Chairman

DATE: 3/1/17

BY: Diana Burns
DIANA BURNS
Principal/Technology Coordinator

DATE: 3/1/17