

# Regional Animal Control District

Serving the Towns of  
Lebanon, Franklin, Bozrah, Lisbon & Sprague

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Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330 Emergency Calls: 800.236-1987  
Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379

Regional Animal Control District Board of Directors  
Regular Meeting  
Thursday,  
April 25<sup>th</sup>, 2013 – 10:30AM  
Franklin Town Hall

## MINUTES

- 1) The meeting was called to order at 10:30 AM. Present: Bill Ballinger, Tom Sparkman, Cathy Osten, Rich Matters, Joyce Okonuk, Denise Dembrowski.
- 2) Recognition of Visitors. None
- 3) Additions to agenda. None
- 4) **Motion by Sparkman, second by Ballinger to approve the minutes of the February 28<sup>th</sup> 2013 meeting. Vote: Yes, unanimous**
- 5) Correspondence.
  - a) Rich read a letter from Marline LePine re two roaming dogs and the difficulty associated with serving the owner of the dogs with a citation. It has finally been accepted by the owner and the ACO will provide follow-up.
- 6) Discuss and act on Treasurer's Report. Cathy just signed off on bills and requested that Lebanon provide up-to-date fuel bills to Sprague for payment. Joyce explained that the fuel dispensing computer is being replaced and it has delayed the printing of reports connected to the billing. Issue should be solved in a few days. **Motion by Ballinger, seconded by Sparkman to accept the Treasurer's Report as presented. Vote: Yes, unanimous**
- 7) Approval of payment of bills. None
- 8) Discuss and act on changes to FY 2012-13 budget. None
- 9) Discuss activity level for month of February and March. Rich reported that in February 2013 there were 17 non-emergency, 4 day, 1 weekend and 1 night call from Edward's Service. In March there were 23 non-emergency, 3 day and 1 night calls. Both Joyce and Tom had issues recently with the Assistant ACO not being responsive to phone calls. Joyce spoke with Mike Murphy who said he would speak with the Assistant. Since that conversation, there have been no further problems reported.
- 10) ACO Report. Members reviewed report.

- 11) Use of radio for adoption. Denise explained that Radio Station 104.1 WMRQ has offered up air time to assist local towns in adopting out dogs from their pounds. Members agreed that at the present time there is no need for that service as the number of dogs sheltered in the pound is minimal at best. Will keep information for further reference.
- 12) Scheduling of vaccinations clinic. Vaccination Clinic (for dogs and cats) is scheduled for Saturday, May 11<sup>th</sup> from 2-4 PM at the Regional Pound in Lebanon. Dr. Stephen Zickmann for the Lebanon Vet Hospital is volunteering his services. Joyce will create poster advertising the Clinic and will email to each town who in turn will post within their own communities, on web sites and other public places. She will also create a public service announcement that will be sent to the Norwich Bulletin and Chronicle for the Community Calendar. It is important that this Clinic be well attended to make it worthwhile for Dr. Zickmann to donate hours from his own practice.
- 13) Discussion on reports to the State. Rich expressed concerns about the yearly ACO reports submitted to the State Department of Ag. He recently learned that the yearly reports were not being submitted by Franklin. Members will check with their own Town Clerks and Finance Offices to see if their towns have been handled correctly and Rich will check with NECCOG to see how that Regional Pound handles these reports.
- 14) Public Comment. None
- 15) Adjournment. **Moved by Ballinger, seconded by Osten to adjourn the meeting at 11:10 AM. Vote: Yes, unanimous.**

Joyce R. Okonuk  
Secretary