

SPRAGUE MOBILIZATION OF INVOLVED LOCAL ELDERLY

Known as the "S.M.I.L.E" organization BY LAWS

Amended July 29, 2010

I NAME

The name of the group shall be: SMILERS

II PURPOSE

The purpose of the SMILE Group is:

- (1) To plan educational and informational programs.**
- (2) To arrange for and carry out social activities such as tours, day trips, annual picnic and Christmas party.,**
- (3) To become an advocacy group for any/all concerns affecting the health, welfare and quality of life of Senior Citizens.**
- (4) To carry out fund raising activities to help support the Smile Program and the Sprague Senior Center.**
- (5) To participate in volunteer service projects.**

III PLACE OR LOCATION AND MEETING DAY

Place of meeting shall be the Sprague Senior Center.

Meeting day shall be the last Thursday of the month at 1:00 p.m.

IV MEMBERS

Any person 55 years old or over may belong to the SMILE Group. Individual members shall pay dues in the amount determined by vote of membership at the annual meeting in November. Dues are due and payable in January for the calendar year. Dues as of January 1, 2007 will be \$5.00 a year.

Any members permanently residing in a care facility shall be life members.

V FINANCE

The Treasurer may spend up to \$250.00 by check for an item (article), which will be beneficial to all members without calling a meeting to that effect. The Treasurer shall also maintain a petty cash fund of \$150.00 to be reimbursed as needed.

There shall be a standard donation of \$10.00 in memory of a deceased member.

VI ORDER OF MEETING

- A. Pledge Allegiance**
Roll call of officers
Welcome
The First Selectman and Meal Site Manager
may speak at this meeting but can not vote.
- B. Moment of silence for deceased members.**
Birthdays & Anniversaries
- C. Secretary's Minutes & correspondence**
- D. Treasurer's Report**

Secretary and Treasurer's report must be voted on for
acceptance.
- E. Committee Reports**
 - 1. Fund raiser**
 - 2. A. Chorus**
- F. Unfinished Business**
- G. New business**
- H. Refreshments**
- I. Adjournment**

VII COURTESY DURING A MEETING

When meeting is in progress silence is requested. Whispering or talking is not polite as it interferes with the hearing of the member or members next to you trying to listen, and also it interferes with the member speaking trying to explain the matter to the members present. When a member wishes to be heard kindly raise your hand and the chair will recognize you.

VII QUORUM

Twelve (12) members present shall constitute a quorum. NO IMPORTANT FACTS, MATTER OR BUSINESS TRANSACTION shall be transacted without a quorum.

VIII ELECTED OFFICERS

A nominating committee shall be selected at the October meeting by the President or President pro-tem to procure a list of names of members to fulfill the office of President, Vice President and Secretary on a yearly basis. Nomination from the floor shall be accepted also. Election of officers shall be at the annual meeting in November. If more than one candidate for office, voting shall be by paper ballot. Installation of officers shall be at the first meeting of the New Year.

IX EXECUTIVE COMMITTEE

The Executive Committee shall consist of elected officers and the S.M.I.L.E. Coordinator.

X DUTIES OF OFFICERS:

It shall be the duty of the President or Vice President (he/she) to preside at all SMILE meetings, and all committee meetings as ex officio.

It shall be the duty of the Vice President to act in the absence of the President at all Smile functions.

It shall be the duty of the Treasurer to maintain all funds of the organization and to pay all bills. The Treasurer shall be the SMILE Coordinator.

It shall be the duty of the Recording Secretary to take minutes of the regular monthly meetings and enter into the minute book. He/she shall read all correspondence at the monthly meeting.

X1 BY LAWS

By Law changes will be presented at a monthly meeting and voted on the next meeting. No By Law changes may be made unless voted on by the membership. By-Laws shall follow Roberts Rules of Order.

**The SMILE meeting held on July 29, 2010, a motion was made by Patricia Deslandes and seconded by Jeannette Deschamps to accept the By-Law changes.
So voted.**

Effective Date July 29, 2010