

**SPRAGUE HISTORICAL SOCIETY
SPECIAL MEETING MINUTES
THURSDAY, JANUARY 12, 2012**

The meeting was called to order at 5:30 pm. Present were Chairman Pam Matthews, Treasurer Judy Synnett, Mary Delaney, Denise Dembinski, Sandi Carter, Roy Hoffman, Jeannette Deschamps, Austin Deschamps, Joan Ryan, Gerry Stefon, Reg Patchell and Colette Hoffman. Also present: Cathy Osten.

1. Discuss and possibly act on Capital projects for 2012-2013

Discussed display cases (6), a fire-proof safe, and mannequins for the capital projects submission. Reg to check into cost for glass table top and glass doors for wall displays. Discussion on capital requests to continue at the next monthly meeting. Meanwhile capital request to be submitted prior to Board of Finance meeting this week.

2. Discussion on museum clerk and job description

Cathy Osten mentioned she had a person in mind for the SHS to interview for museum clerk position which would be funded by a grant. Pam and Joan to conduct interview. Discussion on questions for interview. Discussion of keys. Cathy to look into separate keys for office and closet.

6:30 pm – Gerry, Jeannette, Austin, and Denise left for another meeting.

Meeting adjourned at 7:30 pm.

Pamela Matthews
Chairman