

## MINUTES OF LIBRARY BOARD MEETING OF SEPTEMBER 11, 2012

The meeting was called to order at 6:38 p.m. by Chairman Sally Exley. Other Board members present were Joann Lynch, Megan Feinglass, and Vicky Wold. Marsha Cirrito, Christian Mueller, Kathy Sims, and Lois Chrzanowski were absent. Library Director Chris Kolar was present.

- **Joann moved and Sally seconded the motion that the minutes of the August meeting be approved. Motion carried.**
- **Treasurer's Report:** Joann reported \$1287.11 in the checking account. One check is still outstanding, \$541.63 for the summer reading program.
- **Chris Kolar reported the following in her Director's Report:**
  - ✓ The SPL has a total active count of 1496 patrons.
  - ✓ Mrs Arpin's Kindergarten class from St. Joseph's is back for story hour on Thursday mornings. There are 8 students in the class.
  - ✓ A mini survey will be put in the Our Town to see if there is any interest in holding a toddler story time.
  - ✓ The reimbursement check for the CLA grant of \$400 has not come in – the office was called and is looking into it.
  - ✓ The Friends are busy with the plans for the Wine & Cheese Social on Friday, Sept 28, 2012. Tickets are now on sale for \$20/each.
- **Under Old Business:**
  - ✓ Chris will revise the job descriptions for Library Director and Library Assistant, and bring them to the next meeting.
  - ✓ She will also make modifications to the library policy on fines/book limits and email them to the Board before the next meeting.
- **Under New Business:**
  - ✓ It was recommended that Cynthia Rutigliano become an alternate library board member. Sally will forward her letter to Cathy Osten for approval.
  - ✓ Sally will contact Our Town to remove the notice for alternate positions.
  - ✓ Chris is training substitute staff. Paperwork will be filed with Town Hall.
- **Meeting was adjourned at 7:03 p.m.**

Respectfully submitted,  
Vicky Wold and Sally Exley, Secretaries Pro Tem