

## MINUTES OF LIBRARY BOARD MEETING OF JULY 10, 2012

The meeting was called to order at 6:37 p.m. by Co-Chairman Sally Exley. Other Board members present were Lois Chrzanowski, Joann Lynch, and Marsha Cirrito (Alt). Kelli Shrewsbury, Kathy Sims, Megan Feinglass, and Christian Mueller were absent. Library Director Chris Kolar was present.

- ***Joann moved and Marsha seconded the motion that the minutes of the June meeting be approved. Motion carried.***
- **Treasurer's Report:** Joann reported \$1308.60 in the checking account.
- **Chris Kolar reported the following in her Director's Report:**
  - ✓ The SPL has a total active count of 1450 patrons.
  - ✓ Staff has been busy moving furniture so that rugs can be shampooed and windows washed on Friday.
  - ✓ All evaluations of library staff for 2011-2012 have been completed.
  - ✓ The SPL will be hosting a round table of six authors on the Connecticut Authors Trail on August 9, 2012 in the Community Room.
  - ✓ There are 87 children signed up for summer reading. The Summer Reading finale will be held on Wed. August 8<sup>th</sup> at 7:00 p.m.
- **Under Old Business:**
  - ✓ It was decided to wait until December of 2012 until joining the Association of the CT Library Boards.
  - ✓ Board members will be reviewing job descriptions of library staff next month so as to complete the Appendices of the Library By-Laws.
  - ✓ Library policies on fines and book limits will also be reviewed at the next meeting.
- **Under New Business:**
  - ✓ Kelli Shrewsbury, Co-Chairman of the Library Board, has resigned from the Board due to a conflict with her new employment. Sally Exley will remain as Chairman for the present.
  - ✓ It was recommended that Marsha Cirrito become a regular board member, instead of an alternate, due to the recent vacancy.
  - ✓ Sally will put a notice in the Our Town announcing that two new alternates are being sought for the Library Board.
- ***Meeting was adjourned at 7:10 p.m.***

Respectfully submitted,  
Lois Chrzanowski, Secretary