

**BOARD OF FINANCE
REGULAR MONTHLY MEETING MINUTES
THURSDAY, OCTOBER 18, 2012**

Meeting called to order at 7:01 pm in the Court Room.

ATTENDANCE THIS MEETING AND FOR ELECTION YEAR 2011-12 TOTAL 18, 11 REGULAR, 7 SPECIAL					
PRESENT	YES	YES	NO	YES	YES
FOR EY	CLAUDE PELLEGRINO	JULIE LUMPKINS	WENDY SCHNIP	KORD JABLONSKI	KATE TIFFANY
REGULAR	100%	91%	82%	100%	100%
SPECIAL	100%	86%	86%	100%	100%

Also present: Selectman Denise Dembinski, Todd Hastings, Tom Hannon, and Kathleen Kocon from the Water & Sewer Authority, Tax Collector Mary Chartier, and Barbara Crouch. First Selectman Catherine Osten arrived at 8:15 pm.

1. PUBLIC COMMENT

Barbara Crouch requests that copies of Board agenda be available at meetings, the Board establish a procurement policy for the town, and Board meetings be recorded.

2. REVIEW AND ACT ON MINUTES OF SEPTEMBER 20, 2012 MONTHLY MEETING

Motion made by K. Tiffany, seconded by K. Jablonski, to approve said minutes as presented. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Kord Jablonski	Kate Tiffany	
Vote	Yea	Yea	<i>Absent</i>	Yea	Yea	

3. REVIEW AND DISCUSS MONTHLY MANAGEMENT REPORTS

Monthly reports were reviewed. Plans are to close Class Plus accounts.

4. DISCUSSION WITH TAX COLLECTOR

Mary Chartier explained tax collection and foreclosure procedures. Per K. Jablonski's question, businesses delinquent on paying taxes are able to continue receiving operating permits as there is no ordinance in place to do otherwise.

5. DISCUSS AND POSSIBLY ACT ON WAIVING TAX, INTEREST AND LIEN FEES ON PROPERTY PARCEL NUMBER W0103800, 23 WEST MAIN STREET

Motion made by J. Lumpkins to waive tax, interest and lien fees on property parcel number W0103800, 23 West Main Street in the amount of \$4,078.22. Seconded by K. Tiffany. Unanimously approved. The Town of Sprague took over ownership of this property on September 5, 2012.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Kord Jablonski	Kate Tiffany	
Vote	Yea	Yea	<i>Absent</i>	Yea	Yea	

6. DISCUSS WATER & SEWER AUTHORITY FINANCIALS WITH SAME

Kathleen Kocon and Todd Hastings explained financials of the Water & Sewer Authority. W&SA anticipate requesting \$25,000 for 2013-14 Capital Projects. After discussion, Board agreed to have K. Jablonski work with W&SA and the Bookkeeper to clarify reports.

7. DISCUSS AND PREPARE 2013-14 BUDGET CALL

Motion made by J. Lumpkins, seconded by K. Jablonski, to send the budget call as presented on or about November 1st. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Kord Jablonski	Kate Tiffany	
Vote	Yea	Yea	<i>Absent</i>	Yea	Yea	

The only change from prior years is proposed budgets are to be sent to the Accounting Office.

8. DISCUSS 2013-14 BUDGET WORKSHOPS

Discussion ensued.

9. DISCUSS AND POSSIBLY ACT ON CAPITAL PROJECT UNUSED FUNDS SWEEP

Tabled until next meeting.

10. DISCUSS AND POSSIBLY ACT ON FINANCE REPRESENTATIVE APPOINTMENT

As per policy, this item discussed.

Motion made by K. Jablonski, seconded by J. Lumpkins, to appoint Claude Pellegrino as the Board representative to other agencies. Unanimously approved.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Kord Jablonski	Kate Tiffany	
Vote	Yea	Yea	<i>Absent</i>	Yea	Yea	

11. FIRST SELECTMAN'S REPORT

C. Osten has nothing to report.

12. OLD BUSINESS UPDATE

None.

13. PUBLIC COMMENT

D. Dembinski commented on Board vacancy.

14. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

Discussion on replacement of BoF member. Plan is a special meeting prior to regular meeting on 11/15 to appoint new member after notice in *Our Town* newsletter.

15. ADJOURNMENT

Motion made by J. Lumpkins, seconded by K. Jablonski, to adjourn. So voted. Meeting adjourned at 8:40 pm.

	Claude Pellegrino	Julie Lumpkins	Wendy Schnip	Kord Jablonski	Kate Tiffany	
Vote	Yea	Yea	<i>Absent</i>	Yea	Yea	